

**Section 3, Part 3A Specific Delegation to Officers**

The specific functions of the County Council (executive and non-executive) set out in column 3 below are delegated to the corresponding officers listed in column 4 (or any temporary replacement post holder nominated in accordance with paragraph 2.3 of the Scheme) subject to the requirements and limits of this Scheme of Delegation.

**CHIEF EXECUTIVE'S OFFICE**

<b>No</b>	<b>SERVICE AREA</b>	<b>FUNCTIONS DELEGATED</b>	<b>TITLE OF POSTHOLDER</b>
CEO1	Chief Executive	To make Proper Officer appointments in cases of urgency.	Chief Executive
CEO2	Chief Executive	To make appointments (including co-opted members) to fill any casual vacancies that may arise on committees, sub committees and member/officer working groups which discharge the County Council's functions (both executive and non-executive) and outside bodies on which the Council is represented in accordance with the wishes of the political groups.	Chief Executive
CEO3	Chief Executive	To appoint a joint committee for purposes of health scrutiny and to determine its size in consultation with other appropriate authorities which have an interest as consultees, where it is not possible for the Health Scrutiny Committee to take this decision in the time available, and to agree the share of the County Council's seats on each such joint committee after consultation with the Chairman and Vice-Chairman of the Health Scrutiny Committee.	Chief Executive

No	SERVICE AREA	FUNCTIONS DELEGATED	TITLE OF POSTHOLDER
CEO4	Chief Executive	To appoint the County Council Members of any such joint committee in accordance with the wishes of the political groups.	Chief Executive
CEO5	Chief Executive	Unless prohibited by law, to discharge the functions of the Council and the Cabinet which relate to the areas of responsibility of the other officers identified in Part 2 (including any specific function identified in Part 3) in cases of urgency or where the officers to whom those functions have been also delegated are unable or unwilling to act.	Chief Executive

No	SERVICE AREA	FUNCTIONS DELEGATED	TITLE OF POSTHOLDER
CEO6	Chief Executive	In consultation with the Chairman of the People, Performance and Development Committee, to determine any compensation payable on early termination of a contract of employment by reason of redundancy, early retirement or in the interests of efficient exercise of the Council's functions and application for early payment of pension benefits to an officer listed in Part 2 of this Scheme and any Head of Service.	Chief Executive

No	SERVICE AREA	FUNCTIONS DELEGATED	TITLE OF POSTHOLDER
CEO7	Chief Executive	To nominate in writing one or more of the Strategic Directors to act in his place in the event of illness or other planned or unplanned absence.	Chief Executive

<b>No</b>	<b>SERVICE AREA</b>	<b>FUNCTIONS DELEGATED</b>	<b>TITLE OF POSTHOLDER</b>
CEO8	Chief Executive	To discharge (or nominate other officers to discharge) in accordance with Part 5 of Standing Orders, the functions of (i) appointment of employees of the County Council other than the Head of Paid Service, a Chief Officer, Deputy Chief Officer or Political Assistant as defined in the Local Government and Housing Act 1989, (ii) dismissal of and taking disciplinary action against employees of the County Council other than the Head of Paid Service, a Chief Officer or Political Assistant as defined in the Local Government and Housing Act 1989. An appointment or dismissal of a deputy Chief Officer as defined by the Act will only take effect where no well founded objection has been received from any Member of the Cabinet.	Chief Executive
CEO9	Chief Executive	In consultation with the Leader and with any Cabinet Member responsible for the function for which the Council is proposing to take responsibility, to agree arrangements with another local authority to discharge functions on behalf of that authority.	Chief Executive Executive Directors

### **LAW & GOVERNANCE**

<b>No</b>	<b>SERVICE AREA</b>	<b>FUNCTIONS DELEGATED</b>	<b>TITLE OF POSTHOLDER</b>
LDS1	Legal and Democratic Services	To update the Constitution, and in particular the Scheme of Delegation, following structural reorganisation of the Council where the only change is to the title of the post holder receiving the delegation, provided there is no reduction in the management level to which the delegation is made.	Monitoring Officer Deputy Monitoring Officers

LDS2	Legal and Democratic Services	To be the custodian of the common seal of the Council and to determine the nature and type of documents to be sealed.	Director of Law & Governance
LDS3	Legal and Democratic Services	Where no objection has been received, to determine applications to register land as a Town or Village Green under the Commons (Registration of Town or Village Greens) (Interim Arrangements) (England) Regulations 2007.	Director of Law & Governance
LDS4	Legal and Democratic Services	After consultation with the Chairman of the Communities, Environment and Highways Select Committee, to determine an application under Section 19 and Paragraphs 6 to 9 of Schedule 2 of the Commons Act 2006, if no significant objection has been received and the authority has no legal interest in the land.	Director of Law & Governance
LDS5	Legal and Democratic Services	To authorise the sealing or signing of any documents necessary to give effect to a statutory obligation on the Council.	Director of Law & Governance Assistant Directors Legal Services
LDS6	Legal and Democratic Services	To authorise officers to appear in any legal proceedings on behalf of the Council before a magistrates' court in accordance with Section 223 of the Local Government Act 1972.	Director of Law & Governance Assistant Directors Legal Services Principal Lawyers
LDS7	Legal and Democratic Services	To witness the affixing of the common seal of the Council on any documents or deeds necessary to give effect to a decision of the Cabinet, a Cabinet Member, the Council (or any part of it) or an officer acting under delegated powers.	Director of Law & Governance Assistant Directors Legal Services Principal Lawyers

LDS8	Legal and Democratic Services	To act as authorised signatories for the Council and sign any document necessary to give effect to a decision of the Cabinet, a Cabinet Member, the Council (or any part of it) or an officer acting under delegated powers (unless any enactment otherwise requires or authorises).	Director of Law & Governance Assistant Directors Legal Services Principal Lawyers Senior Lawyers
LDS9	Legal and Democratic Services	To institute or defend or appear in any legal proceedings on behalf of the Council before any Court, Tribunal or Inquiry and to take any action in connection with such proceedings, including authority to settle proceedings.	Director of Law & Governance Assistant Directors Legal Services Principal Lawyers Senior Lawyers
LDS10	Legal and Democratic Services	To sign any document necessary for any legal procedure or proceedings on behalf of the Council (unless any enactment otherwise requires or authorises).	Director of Law & Governance Assistant Directors Legal Services Principal Lawyers Senior Lawyers
LDS11	Legal and Democratic Services	To appoint lawyers within Legal & Democratic Services to act as Nominee to apply on the Council's behalf as a creditor to administer the Estate of deceased debtors	Director legal and Governance Assistant Directors Legal Services

LA1	Land and Assets	To authorise staff, consultants and contractors to enter land for Statutory Purposes.	<p>Asset Strategy Partner(s)</p> <p>Services Delivery Manager</p> <p>Estates Manager</p> <p>Maintenance Delivery Manager</p> <p>Senior Project Manager(s)</p> <p>Workplace Delivery Manager</p> <p>Lead Asset Manager</p> <p>Deputy Chief Property Officer</p> <p>Asset Investment and Disposal Manager</p> <p>Schools &amp; Capital Programmes Manager</p> <p>Natural Capital Group Manager, Access Team Manager</p>
LA2	Land and Assets	To acquire land and buildings required for an approved scheme or where acquisition has been specifically authorised up to a total consideration of £250,000 in any one case, providing the acquisition has received approval from the relevant Cabinet Member, in conjunction with the Deputy Leader.	<p>Lead Asset Manager Deputy Chief Property Officer</p> <p>Asset Investment and Disposal Manager</p> <p>Schools &amp; Capital Programmes Manager</p>



LA3	Land and Assets	To authorise the payment of relevant Surveyor's fees, costs and expenses in connection with any approved scheme.	<p>Asset Strategy Partner(s)</p> <p>Asset Strategy Manager(s) Services Delivery Manager</p> <p>Estates Manager</p> <p>Maintenance Delivery Manager</p> <p>Senior Project Manager(s)</p> <p>Lead Asset Manager Deputy Chief Property Officer</p> <p>Asset Investment and Disposal Manager</p> <p>Schools &amp; Capital Programmes Manager</p> <p>Natural Capital Group Manager</p>
LA4	Land and Assets	To authorise in consultation with and on the advice of the Head of Legal and Democratic Services, payment of an indemnity insurance premium up to a maximum of £50,000 in connection with any land transaction.	<p>Asset Strategy Partner(s)</p> <p>Asset Strategy Manager(s)</p> <p>Estates Manager</p>

LA5	Land and Assets	To take, grant and review the rent or other consideration in the case of any tenancy licence, easement or wayleave up to a value of £125,000 per annum.	Estates Manager Services Manager Lead Asset Manager Deputy Chief Property Officer Asset Investment and Disposal Manager Schools & Capital Programmes Manager and Programme Manager
LA6	Land and Assets	To terminate or accept a surrender in the case of any property interest referred to in E5 above up to a consideration of £50,000.	Estates Manager Services Manager Asset Investment and Disposal Manager
LA7	Land and Assets	To authorise payment of statutory or contractual compensation (including mandatory and discretionary home loss payments and dilapidation claims) up to a maximum of £50,000 per compensatable interest for commercial or agricultural tenancies and £150,000 per compensatable interest.	Estates Manager Services Manager Lead Asset Manager Asset Investment and Disposal Manager
LA8	Land and Assets	To authorise arbitration and tribunal proceedings to be taken under statute and contractual arrangements.	Asset Strategy and Planning Manager Deputy Chief Property Officer Asset Investment and Disposal Manager Schools & Capital Programmes Manager

LA9	Land and Assets	To take or grant licences for repairs and alterations, variations or other matters relating to any lease held or granted by the County Council.	Estates Manager Service Delivery Manager Workplace Delivery Manager Asset Strategy Partner(s) Asset Strategy Manager(s)
LA10	Land and Assets	To request the Head of Legal and Democratic Services to take appropriate action in respect of: <ul style="list-style-type: none"> <li>• service of Notices to Treat and/or taking entry in cases of acquisition of land and property where a confirmed Compulsory Purchase Order is in operation;</li> </ul> or <ul style="list-style-type: none"> <li>• obtaining or granting possession (on payment of interest if required) in advance of completion of legal formalities - where such earlier possession is required for the proper functions of the County Council (and irrespective of the limit imposed in the paragraph above) and authority for purchase has already been given.</li> </ul>	Estates Manager Asset Strategy Partner(s)  Lead Asset Manager Deputy Chief Property Officer  Asset Investment and Disposal Manager Schools & Capital Programmes Manager  Asset Strategy Manager(s)

LA11	Land and Assets	To approve the sale of marketable trees, which, as part of the functions of estate management, require to be felled, and of other similar items which require to be disposed of in the interests of efficient estate management.	Estate Manager Asset Strategy Partner(s) Asset Strategy Manager(s) Director for Environment Natural Capital Group Manager Countryside Estate Manager Basingstoke Canal Strategic Director
LA12	Land and Assets	To give written notice of the proposed development of land vested in the Council, in accordance with the provisions of the Town & County Planning General Regulations 1976.	Lead Asset Manager Deputy Chief Property Officer  Asset Investment and Disposal Manager Schools & Capital Programmes Manager
LA13	Land and Assets	To authorise the sale of land and/or buildings declared surplus to the Council's requirements up to a consideration of £500,000 in any one case including setting a reserve figure for auction sales, providing the disposal has been approved by the relevant Cabinet Member in conjunction with the Deputy Leader.	Lead Asset Manager Deputy Chief Property Officer  Asset Investment and Disposal Manager

LA14	Land and Assets	To approve terms of the grant of Deeds of release or variation of restrictive covenants up to a consideration of £500,000 in any one case.	Lead Asset Manager Deputy Chief Property Officer  Asset Investment and Disposal Manager
LA15	Land and Assets	To approve variations in the names of purchasers, vendors, lessees or tenants to give effect to previously approved property transactions.	Estates Manager  Services Manager  Asset Strategy Partner(s)  Asset Strategy Manager(s)  Lead Asset Manager Deputy Chief Property Officer  Asset Investment and Disposal Manager Schools & Capital Programmes Manager
LA16	Land and Assets	To act in relation to certain procedures (as determined by the former Land & Building Committee on 18 September 1984) for secure tenants wishing to exercise their possible right to buy as defined in the Housing Act 1985 where time limits apply.	Lead Asset Manager Deputy Chief Property Officer  Asset Investment and Disposal Manager Schools & Capital Programmes Manager
LA17	Land and Assets	To take all necessary steps to obtain repossession of a property, in the case of residential property after prior consultation with the relevant portfolio holder.	Asset Strategy and Planning Manager  Deputy Chief Property Officer  Asset Investment and Disposal Manager Schools & Capital Programmes Manager

LA18	Land and Assets	To approve the demolition of unsafe buildings.  Note: demolitions linked to disposals will be approved as part of the relevant disposal decision, by Cabinet or Cabinet Member, as appropriate.	Estates Manager Senior Project Manager(s) Asset Strategy Partner(s) Asset Strategy Manager(s) Maintenance Delivery Manager
LA19	Land and Assets	To serve notices under statute or contract in respect of any matter arising in connection with the terms and conditions of any lease held or granted by the County Council.	Asset Strategy Partner(s) Asset Strategy Manager(s) Services Delivery Manager Estates Manager Senior Project Manager(s) Workplace Delivery Manager
LA20	Land and Assets	To implement the County Council's Tolerance Policy in relation to unauthorised gypsy encampments on County Council land.	Estates Manager Service Delivery Manager
LA21	Land and Assets	To ensure compliance by District and Borough Councils with the terms and conditions of the Agency Agreements relating to the management of authorised gypsy sites held by the County Council.	Estates Manager Service Delivery Manager

LA22	Land and Assets	Approving documents for sealing by the Head of Legal and Democratic Services.	Estates Manager Service Delivery Manager Asset Strategy Partner(s) Asset Strategy Manager(s)
LA23	Land and Assets	Authorising by signature Bills of Quantities/Specifications relating to contracts under seal.	Services Delivery Manager Estates Manager Asset Strategy Manager(s) Maintenance Delivery Manager Senior Project Manager(s) Workplace Delivery Manager

LA24	Land and Assets	Submitting applications for Planning Permission on behalf of the Council.	<p>Senior Project Manager(s)</p> <p>Asset Strategy Partner(s)</p> <p>Maintenance Delivery Manager</p> <p>Estates Manager</p> <p>Lead Asset Manager</p> <p>Deputy Chief Property Officer</p> <p>Asset Investment and Disposal Manager</p> <p>Schools and Capital Programmes Manager</p>
LA25	Land and Assets	<p>To exercise the decision making of the Property Strategic Capital Group on the following matters:</p> <p>To give managerial control approval for any property capital scheme up to £1,000,000 in total value already approved by Cabinet in the MTFP, but still subject to final business case approval</p> <p>To approve budgets up to £250,000 for new property capital schemes not specifically approved by Cabinet but which fall within the approved capital programme budget (e.g. schemes within a programme budget)</p> <p>To agree variations in the agreed budgets for property capital schemes (no matter how originally approved) of up to 10% of total budget, to a maximum of £250,000</p>	<p>Lead Asset Strategy Manager</p> <p>Strategic Finance Business Partner - Improvement &amp; Resources, PPG, C&amp;C</p> <p>In consultation with the Strategic Capital Accountant</p>



LA26	Land and Assets	To authorise the sale of land and/or buildings for a consideration of £500,000 to £1,000,000 in any one case, including setting a reserve figure for auction sales	Executive Director of Resources (S151 Officer)  Director Strategic Land & Assets
LA27	Land and Assets	To authorise the sale of land and/or buildings for a consideration of up to £500,000 in any one case, including setting a reserve figure for auction sales	Director Strategic Land & Assets  Lead Asset Strategy Manager  Investment and Disposal Manager

**FINANCE**

FIN1	Finance	To sign creditor cheques/BACS transfers but with one such officers' signatures required for such payments of £100,000 or above, in addition to the approval of the designated service officer.	Executive Director of Resources (S151 Officer)  Director of Finance – Insight & Performance  Director of Finance – Corporate & Commercial
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			Strategic Finance Business Partners / Strategic Finance Business Partner (Corporate)
FIN2	Finance	Submit quotations for external contracts.	Strategic Finance Business Partners / Strategic Finance Business Partner (Corporate)
FIN3	Finance	Execute lending and borrowing in line with the Treasury policy.	Director of Finance – Insight & Performance  Director of Finance – Corporate & Commercial  Strategic Finance Business Partners / Strategic Finance Business Partner (Corporate)
FIN4	Finance	Execute emergency bank (BACS and CHAPS) transfers, in addition to the approval of the designated service officer.	Director of Finance – Insight & Performance  Director of Finance – Corporate & Commercial

			Strategic Finance Business Partners / Strategic Finance Business Partner (Corporate)
FIN5	Finance	To exercise on behalf of the Executive Director of Resources (S151 Officer) such matter relating to the County Council's banking arrangements as s/he shall specify.	Director of Finance – Insight & Performance  Director of Finance – Corporate & Commercial  Strategic Finance Business Partner (Corporate)
FIN6	Finance	To prepare, implement and review a scheme for the financing of schools maintained by the authority for the approval of the Schools' Forum.	Director of Finance – Insight & Performance  Strategic Finance Business Partner (Children, Families and Lifelong Learning)
FIN7	Finance	To prepare a statement before the beginning of each funding period relating to the local education authority's planned expenditure for the period and after the end of the period to produce a statement of the expenditure actually incurred.	Strategic Finance Business Partner (Children, Families and Lifelong Learning)
FIN8	Finance	'To set out and approve, in accordance with Department for Education Academy conversion regulations, school balances transferring to academies, with the exception of forced conversions.	Executive Director of Resources (S151 Officer)

			<p>Director of Finance – Insight &amp; Performance</p> <p>Strategic Finance Business Partner (Children, Families and Lifelong Learning)</p>
FIN9	Finance	To approve individual business cases of up to £100,000 prior to invest to save projects proceeding. All projects approved under this delegation to be reported for information to Cabinet Members.	Executive Director of Resources (S151 Officer)
FIN10	Finance	To manage any Trust Funds for which the Council is a corporate Trustee in accordance with any specific requirements in relevant Trust fund documents, including investment decisions.	<p>Director of Finance – Insight &amp; Performance</p> <p>Director of Finance – Corporate &amp; Commercial</p> <p>Strategic Finance Business Partner(s)</p>
FIN11	Finance	<p>In consultation with representative officers from Legal Services and Property Services, to exercise the decision making of the Shareholder and Investment Panel on the following matters:</p> <ul style="list-style-type: none"> <li>• appoint and remove council-nominated directors of companies or representatives of the council in any LLP,</li> <li>• authorise resolutions and exercise any reserved powers in the articles of association or members'</li> </ul>	<p>Executive Director of Resources (S151 Officer)</p> <p>Director of Finance - Corporate &amp; Commercial</p> <p>Director of Land &amp; Property</p> <p>LGL Contracts &amp; Specialist Projects</p>

		<p>agreement of a company or LLP in which the council holds an interest, unless a decision of the Strategic Investment Board is required</p> <ul style="list-style-type: none"> <li>• approve, monitor and endorse amendments to the business plans and annual accounts of any company or LLP in which the council holds an interest</li> <li>• in consultation with the directors of a company or LLP in which the council holds an interest, determine the distribution of any surplus or the issue of any dividends from the company</li> <li>• review the risks associated with trading activities or investments and recommend actions to the Strategic Investment Board as appropriate</li> <li>• approve capital or revenue investments or asset management expenditure up to £1,000,000 for properties managed within the council's investment portfolio and by any company or LLP in which the council holds an interest</li> <li>• approve all asset management activities including rent reviews, new lettings or lease re-gears for properties managed within the council's investment portfolio</li> <li>• approve the provision of additional financing by way of loan, equity or a mixture of the two, up to a value of £1,000,000, to any company or LLP in which the council holds an interest.</li> </ul>	
FIN12	Finance	In consultation with representative officers from Land & Property, IT&D or Environment, Transport and Infrastructure, dependent upon the project type, to	Executive Director of Resources (S151 Officer)

		<p>exercise the decision making of the Capital Programme Panel on the following matters:</p> <ul style="list-style-type: none"> <li>• To give managerial control approval for any capital scheme over £1,000,000 in total value already approved by Cabinet in the MTFP, but still subject to final business case approval</li> <li>• To approve budgets between £250,000 and £1,000,000 for new capital schemes not specifically approved by Cabinet but which fall within the approved capital programme budget (e.g. schemes within a programme budget)</li> <li>• In consultation with the Leader and Lead Cabinet Member, to approve budgets of up to £1,000,000 for new schemes from the capital programme pipeline</li> <li>• To agree variations in the agreed budgets for capital schemes (no matter how originally approved) of up to 10% of total budget, to a maximum of between £250,000 and £500,000</li> </ul>	<p>Director of Finance - Corporate &amp; Commercial</p> <p>Director of Finance – Insight &amp; Performance</p>
FIN13	Finance	Decision on the allocation of funding to support vulnerable groups of residents, either directly to residents and/or via partner organisations, in accordance with relevant grant and funding conditions, up to £1m per grant allocation.	Deputy Chief Executive & Executive Director of Resources (S151 officer), in consultation with the Leader.
FIN14	Finance	Annually review the delegation list (Scheme of Management) of approvals and responsibilities of the Executive Director of Resources (S151 Officer), Director of Finance – Corporate & Commercial, Director of Finance – Insight & Performance, Strategic Finance Business Partners covering Financial Regulations,	Finance – Senior Management Team, with approval provided annually by the S151 Officer

		Scheme of Delegations and Procurement Standing Orders	
<b>FINANCE – TWELVE15</b>			
TWE1	Twelve15	Acquisition and disposal of services, supplies and equipment Submit tenders and quotations for external contracts and internal arrangements Employ staff to meet requirements of contracts in accordance with specifications and trade levels.	Head of Twelve15 Head of Operations Head of Finance
TWE2	Twelve15	Acquisition and disposal of equipment	Head of Operations Head of Finance
<b>FINANCE – PENSION FUND</b>			
PEN1	Finance	Execute cash transfers to pension fund managers	LGPS Senior Officer Head of Investment and Stewardship Head of Accounting & Governance
PEN2	Finance	Borrowing, lending and investment of County Council Pension Fund moneys, in line with strategies agreed by the Pension Fund Committee. Delegated authority to the LGPS Senior Officer to take any urgent action between Committee meetings but such action only to be taken in consultation with and by agreement with the Chairman and/or Vice Chairman of the Pension Fund Committee	LGPS Senior Officer Head of Investment and Stewardship Head of Accounting & Governance

		and any relevant Consultant and/or Independent Advisor.	
PEN3	Finance	To exercise discretion in relation to the Local Government Pension Scheme except (1) where a policy on the matter has been agreed by the Pension Fund Committee and included in the Discretionary Pension Policy Statement published by the Council, (2) decisions relating to “admitted body status” and (3) decisions relating to individual cases as provided for in the separate delegation to the Senior LGPS Officer	LGPS Senior Officer Head of Service Delivery
PEN 4A	Finance	Hear stage one or stage two appeals relating to disputes concerning Surrey County Council in regards to the Local Government Pension Scheme, Compensation Benefits and Injury Allowances provided that an officer hearing an appeal will not have been involved at an earlier stage in the process.	Stage 1 disputes – any Surrey County Council Director Stage 2 disputes – any Surrey County Council Executive Director
PEN 4B	Finance	Hear stage one or stage two appeals relating to the Surrey Pension Team disputes involving the Local Government Pension Scheme, Compensation Benefits and Injury Allowances provided that an officer hearing an appeal will not have been involved at an earlier stage in the process.	(Any of the following) LGPS Senior Officer Head of Investment & Stewardship Head of Accounting & Governance Head of Service Delivery or Head of Change Management
PEN5	Finance	To exercise discretion (excluding decisions on admitted body status) in relation to the Local Government Pension Scheme where no policy on the matter has been agreed	LGPS Senior Officer



		by the Council and included in the Discretionary Pension Policy Statement published by the Council.	
PEN6	Finance	To determine decisions conferring 'admitted body' status to the Pension Fund where such requests are submitted by external bodies.	LGPS Senior Officer
PEN7	Finance	<p>To exercise discretion in relation to the Local Government Pension Scheme on the following matters individual cases:</p> <ul style="list-style-type: none"> <li>- allocation of death grants</li> <li>- determining co-habitation</li> <li>- determining whether a child meets criteria for a child's pension</li> <li>- allocation of pension for persons incapable of managing their own affairs</li> <li>- commutation, transfer in and forfeiture decisions</li> <li>- extension of time limits for decisions to be made by scheme members</li> <li>- minimum contribution levels for additional payments</li> <li>- determining reviews and effective dates of ill-health benefits</li> <li>- write offs up to £250</li> </ul>	Head of Service Delivery

**PEOPLE & CHANGE**

HR1	People & Change	To issue the Council's HR&OD policies and amend and issue HR&OD procedures relating to policy including those relating to employment.	Director of People & Change or an Officer nominated by them
HR2	People & Change	To implement the decisions and recommendations of recognised national negotiating bodies on employee matters where relevant.	Director of People & Change or an Officer nominated by them

HR3	People & Change	<p>To determine applications for special severance payments as defined in statutory guidance. These may include:</p> <ul style="list-style-type: none"> <li>• pay in lieu of notice,</li> <li>• settlement agreement,</li> <li>• benefits and allowance continuing after exit date, or/and</li> <li>• loan payments</li> </ul> <p>To award compensation for loss of employment where related to loss of office.</p>	<p><b><u>Settlement over £100,000 must be approved by a vote of the County Council, as set out in the Localism Act 2011 (subject to any exceptional circumstances as set out in Council policy).</u></b></p> <p><b><u>Settlement amount £20,000 to £99,999: Chief Executive (in consultation with PPDC Chair (as Leader))</u></b>  Director of People &amp; Change  Relevant Executive Director  And either Director Finance – Corporate &amp; Commercial  Or Director of Finance – Insight &amp; Performance (on behalf of the S151 Officer)</p> <p><b><u>Settlement &lt;£20,000</u></b>  Relevant service:  Relevant Head of Service  Head of Business Partnering &amp; Employment Practice  Relevant People Consultancy Lead  Strategic Finance Business Partner supporting the service (on behalf of the S151 Officer)</p>
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HR4	People & Change	To determine non special severance and redundancy applications for the exercise of the Council's discretionary powers to award compensation for loss of employment and grant early pension benefits where related to loss of office.	<p><b>Settlement over £150,000 – PPDC</b></p> <p><b>Settlement amount £50,000 - £150,000</b>  Director of People &amp; Change  Relevant Executive Director  And either Director of Finance – Corporate &amp; Commercial or Director of Finance – Insight &amp; Performance</p> <p><b>Settlement &lt;£50,000</b>  Relevant service:  Relevant Head of Service  Head of Business Partnering &amp; Employment Practice  Relevant People Consultancy Lead  Relevant Strategic Finance Business Partner supporting the service funding the application (on behalf of the S151 Officer)</p>
HR5	People & Change	<p>In relation to staff below the level of Deputy Chief Officer, to determine applications for the exercise of the Council's discretionary powers to award pensions benefits in accordance with the Pensions Discretions Policy.</p> <p>Provided that in cases relating to deferred pension scheme members a decision will only be taken after consideration by the Retirement, Redundancy and Discretions Group.</p>	Director of People & Change or an Officer nominated by them

HR6	People & Change	To determine pay progression for individual Officers who are not on senior pay in accordance with the Pay Policy Statement.	Director of People & Change or an Officer nominated by them
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### ADULT SOCIAL CARE AND PUBLIC HEALTH

No.	SERVICE AREA	FUNCTIONS DELEGATED	TITLE OF POSTHOLDER
APH1	Adult Social Care	Carry out an assessment of an adult's, carer's, child's (where it appears the child is likely to have needs for care and support after becoming 18) or young carer's needs for care and support, under s9-12 and s58-66 of the Care Act 2014	Social Care Assistant
APH2	Adult Social Care	Decision to appoint an independent advocate under s67 and s68 of the Care Act 2014	Social Worker Occupational Therapist Social Care Practitioner
APH3	Adult Social Care	Decision as to whether an adult or carer is eligible for care and support under s13 of the Care Act 2014	Social Care Assistant
APH4	Adult Social Care	Carry out a financial assessment under s17 of the Care Act 2014	Financial Assessment and Benefits Advisor
APH5	Adult Social Care	Carry out a financial assessment under s17 of the Care Act 2014  Authorisation of applications for deputyship for property and affairs	Assessment and Income Officer / Assistant  Client Financial Affairs Team Manager and Assistant Team Manager
APH6	Adult Social Care	Under s26 of the Care Act 2014, decision to:	Team Manager

No.	SERVICE AREA	FUNCTIONS DELEGATED	TITLE OF POSTHOLDER
		<ul style="list-style-type: none"> <li>• Authorise the care and support plan of an adult aged over 65 when it is proposed that the indicative weekly budget (IWB) be exceeded by up to 10%</li> </ul>	
APH7	Adult Social Care	<p>Under s26 of the Care Act 2014, decision to:</p> <ul style="list-style-type: none"> <li>• Authorise the care and support plan of an adult aged over 65 when it is proposed that the indicative weekly budget (IWB) be exceeded by 11% or more</li> <li>• Authorise the care and support plan of a working age adult when it is proposed that the indicative weekly budget (IWB) be exceeded by any amount</li> <li>• Authorise an adult's care and support plan when it is proposed that the adult be placed in residential or nursing care</li> <li>• Authorise a carer's support plan valued at £51 per week or more</li> </ul>	Senior Manager
APH8	Adult Social Care	Under s31 and 33 of the Care Act 2014, decision to make a direct payment to an adult or a nominated person	Social Care Assistant
APH9	Adult Social Care	Under s32-33 of the Care Act 2014, decision to make a direct payment to an authorised (suitable) person	Social Worker Occupational Therapist Social Care Practitioner

<b>No.</b>	<b>SERVICE AREA</b>	<b>FUNCTIONS DELEGATED</b>	<b>TITLE OF POSTHOLDER</b>
APH10	Adult Social Care	Decision to fund a property adaptation following an assessment under s26 of the Care Act 2014	Senior Manager (OT qualified)
APH11	Adult Social Care	Under s34 of the Care Act 2014, and in consultation with the relevant budget holder, decision to enter into a deferred payment agreement.	Information Assistant
APH12	Adult Social Care	Carry out a review of a care and support plan or support plan under s27 of the Care Act 2014	Social Care Assistant
APH13	Adult Social Care	Decision to share information with a relevant partner regarding an adult or carer with needs for care and support under s7 of the Care Act 2014	Team Manager
APH14	Adult Social Care	Carry out a mental capacity assessment under s3 of the Mental Capacity Act 2005  Make best interest decisions under s4 of the Mental Capacity Act 2005  Instruct an Independent Mental Capacity Advocate under s39 of the Mental Capacity Act 2005 (and associated regulations)	Social Worker  Occupational Therapist  Social Care Practitioner
APH15	Adult Social Care	In accordance with the provisions of s4A and Schedule A1 of the Mental Capacity Act 2005, decision to authorise a named Senior Manager or other officer to carry out specific functions under the Deprivation of Liberty Safeguards provisions of the Mental Capacity Act, including:	Senior Practice Development Manager  Deputy Director for Adult Social Care

No.	SERVICE AREA	FUNCTIONS DELEGATED	TITLE OF POSTHOLDER
		<ul style="list-style-type: none"> <li>• Approve Best Interest Assessors</li> <li>• Grant an extension of an Urgent Authorisation to a Managing Authority</li> <li>• Appoint Assessors</li> <li>• Review authorisations</li> <li>• Appoint a Relevant Persons Representative</li> <li>• Authorise a Managing Authority to deprive a person of their liberty</li> <li>• Make conditions in respect of an Authorisation</li> </ul>	
APH16	Adult Social Care	Decision to make an application to the Court of Protection for a declaration under s15 of the Mental Capacity Act 2005	Senior Practice Development Manager Area Director
APH17	Adult Social Care	<p>Decision to make an application to the Court of Protection for a Deputyship Order under s16 of the Mental Capacity Act 2005</p> <p>Decision to designate a named officer/s to fulfil the day-to-day functions and responsibilities of a Deputy on behalf of the Council</p>	Senior Practice Development Manager Head of Resources and Caldicott Guardian Client Financial Affairs Team Manager and Assistant Team Manager
APH18	Adult Social Care	To approve appointments of individuals to act as Approved Mental Health Professionals under s114 of the Mental Health Act 1983 or to suspend or end such approvals	Deputy Director for Adult Social Care



No.	SERVICE AREA	FUNCTIONS DELEGATED	TITLE OF POSTHOLDER
APH19	Adult Social Care	Decision to accept that the Council is the responsible local authority for an individual under s117 of the Mental Health Act 1983	Senior Manager
APH20	Adult Social Care	<p>Decision to accept a person to guardianship under s7 or s37 of the Mental Health Act 1983</p> <p>Decision to agree a transfer of a person from hospital to guardianship under s19 of the Mental Health Act 1983</p> <p>Decision to authorise or agree a transfer of a person from the guardianship of one guardian to another under s19 of the Mental Health Act 1983</p> <p>Decision to designate a named officer/s to fulfil the day-to-day functions and responsibilities of a guardian on behalf of the Council</p> <p>Decision to propose a named person to fulfil the day-to-day functions and responsibilities of a nearest relative on behalf of the Council under s29 of the Mental Health Act</p>	<p>Senior Practice Development Manager</p> <p>Deputy Director for Adult Social Care</p>
APH21	Adult Social Care	<p>Decision to:</p> <ul style="list-style-type: none"> <li>• Make and terminate enquiries (statutory and non-statutory)</li> <li>• Decision to initiate the Provider Failure Protocol</li> </ul>	<p>Head of Quality Assurance and Strategic Safeguarding</p> <p>Team Manager</p>

No.	SERVICE AREA	FUNCTIONS DELEGATED	TITLE OF POSTHOLDER
		<ul style="list-style-type: none"> <li>Decision to call a Large Scale Enquiry</li> </ul>	
APH22	Adult Social Care	Decision to: <ul style="list-style-type: none"> <li>Undertake an internal review as a result of an investigation or Large Scale Enquiry recommendation</li> <li>Commission an independent investigation</li> </ul>	Head of Quality Assurance and Strategic Safeguarding  Senior Manager
APH23	Adult Social Care	Decision to agree a response to a complaint	Team Manager
APH24	Adult Social Care	Decision to exclude an individual from Council premises	Area Director  Assistant Director for Service Delivery
APH25	Adult Social Care	Decisions relating to adult social care staff deployment during a civil emergency between 9am and 5pm Monday to Friday	Area Director
APH26	Adult Social Care	Decisions relating to adult social care staff deployment during a civil emergency at times outside of 9am and 5pm Monday to Friday	Senior Manager (who is emergency on-call)
APH27	Adult Social Care	In consultation with the Cabinet Member for Adult Social Care, Wellbeing and Independence, decision to approve pooled budget agreements for the integration of health and social care	Strategic Director for Adult Social Care and Public Health  Director of Finance – Insight & Performance
APH28	Adult Social Care	Decision, where appropriate in compliance with Procurement Standing Orders, to authorise a person to exercise a function on behalf of the Adult Social Care Directorate under s79 of the Care Act 2014	Strategic Director for Adult Social Care and Public Health

## CHILDREN, FAMILIES AND LEARNING

<b>No</b>	<b>SERVICE AREA</b>	<b>FUNCTIONS DELEGATED</b>	<b>TITLE OF POSTHOLDER</b>
CFL1	Education and Lifelong Learning	To meet the requirements of the Learning & Skills Act 2000 to secure learning for adults, ensuring that the needs of adults with learning difficulties are considered.	Director of Education and Lifelong Learning
CFL2	Education and Lifelong Learning	To produce an annual Adult Learning Plan and submit this to the Learning & Skills Council (LSC).	Director of Education and Lifelong Learning
CFL3	Education and Lifelong Learning	To report to the LSC information required, in particular regarding Individual Learner Records.	Director of Education and Lifelong Learning
CFL4	Education and Lifelong Learning	To ensure that service delivery in respect of schools and learning complies with the duties imposed on the Authority by legislation.	Director of Education and Lifelong Learning
CFL5	Education and Lifelong Learning	To make, in consultation with the Cabinet Member, local education authority appointments to governing bodies of schools, further and higher education establishments and independent schools.	Director of Education and Lifelong Learning
CFL6	Education and Lifelong Learning	To approve applications for free Home to School mainstream transport following initial refusal by the Service Manager for Admissions and Transport, where there are exceptional circumstances or where new evidence is produced.	Director of Commissioning

<b>No</b>	<b>SERVICE AREA</b>	<b>FUNCTIONS DELEGATED</b>	<b>TITLE OF POSTHOLDER</b>
CFL7	Education and Lifelong Learning	To authorise school loans of less than £500,000 and to licence school deficits of up to 5% of a school's budget and less than £500,000.  Note: deficits of more than 5% are referred to Cabinet/Cabinet Member for approval	Director of Education and Lifelong Learning
CFL8	Education and Lifelong Learning	In consultation with the Director of Finance – Insight & Performance, to serve a notice of concern under paragraph 2.16 of the Surrey Scheme for Financing Schools where a school has not complied with the provisions of the Scheme.	Director of Education and Lifelong Learning
CFL9	Education and Lifelong Learning	To serve a warning notice on a school under s15 of the School Standards and Framework Act 1998 that the Council may exercise its powers of intervention under the Act.	Director of Education and Lifelong Learning
CFL10	Education and Lifelong Learning	To fix the admission numbers for community and voluntary controlled schools.	Director of Education and Lifelong Learning
CFL11	Education and Lifelong Learning	To ensure that school premises conform to the standards prescribed.	Director of Education and Lifelong Learning
CFL12	Education and Lifelong Learning	To review and report to the Secretary of State annually on the supply of places.	Director of Education and Lifelong Learning
CFL13	Education and Lifelong Learning	To ensure compliance with class size of 30 legislation.	Director of Education and Lifelong Learning

<b>No</b>	<b>SERVICE AREA</b>	<b>FUNCTIONS DELEGATED</b>	<b>TITLE OF POSTHOLDER</b>
CFL14	Education and Lifelong Learning	To publish information as to schools' admission arrangements.	Director of Education and Lifelong Learning
CFL15	Education and Lifelong Learning	To enable parents to express a preference as to the school their child is to attend in accordance with any scheme for coordinating the arrangements for admissions with those of other admission authorities.	Director of Education and Lifelong Learning
CFL16	Education and Lifelong Learning	To comply with any preference expressed in accordance with the Authority's arrangements, and any scheme for coordinating these arrangements with those of other admission authorities unless compliance with the preference would prejudice the provision of efficient education use of resource.	Director of Education and Lifelong Learning
CFL17	Education and Lifelong Learning	To consult, at least once in every year, as to the proposed admission arrangements for schools.	Director of Education and Lifelong Learning
CFL18	Education and Lifelong Learning	To make arrangements for the provision of such free transport as the Authority considers necessary to facilitate the attendance of pupils at schools.	Director of Commissioning
CFL19	Education and Lifelong Learning	To require a maintained school to accept a pupil named in a school Attendance Order.	Director of Education and Lifelong Learning
CFL20	Education and Lifelong Learning	To direct a maintained school to admit a child who would otherwise be without a place.	Director of Education and Lifelong Learning
CFL21	Education and Lifelong Learning	To ensure that appropriate provision is made for pupils who have special educational needs.	Director of Education and Lifelong Learning

<b>No</b>	<b>SERVICE AREA</b>	<b>FUNCTIONS DELEGATED</b>	<b>TITLE OF POSTHOLDER</b>
CFL22	Education and Lifelong Learning	To ensure sufficient childcare places for working parents.	Director of Education and Lifelong Learning
CFL23	Education and Lifelong Learning	Duty to keep day care arrangements under review in conjunction with the local authority.	Director of Education and Lifelong Learning
CFL24	Education and Lifelong Learning	To identify those children with special education needs which call for the authority to determine the special education provision which should be made for them and to review statements of special educational need or Educational Health and Care Plans on an annual basis.	Director of Education and Lifelong Learning
CFL25	Education and Lifelong Learning	To ensure that, subject to qualifications, children with special needs are educated in the most appropriate mainstream or specialist setting.	Director of Education and Lifelong Learning
CFL26	Education and Lifelong Learning	To discharge duties regarding the creation of early education places for 3 and 4 year olds under the relevant statutory plans.	Director of Education and Lifelong Learning
CFL27	Education and Lifelong Learning	To support and service the work of the Early Years and Childcare Partnership.	Director of Education and Lifelong Learning
CFL28	Education and Lifelong Learning	To ensure that there is effective partnership working to support the provision of early education and childcare.	Director of Education and Lifelong Learning
CFL29	Education and Lifelong Learning	To ensure that there is the development of an integrated approach to early education and childcare.	Director of Education and Lifelong Learning
CFL30	Education and Lifelong Learning	To keep special education arrangements under review.	Director of Education and Lifelong Learning

<b>No</b>	<b>SERVICE AREA</b>	<b>FUNCTIONS DELEGATED</b>	<b>TITLE OF POSTHOLDER</b>
CFL31	Education and Lifelong Learning	In connection with section 106 Town and Country Planning Act 1990, to approve the nature and value of contributions to be made by developers in relation to educational provision after consultation with the Director of Land and Property where these include possible property transactions	Director of Education and Lifelong Learning
CFL32	Education and Lifelong Learning	To manage youth centres and neighbourhood based youth work  To suspend or permanently exclude young people from centres or work in exceptional circumstances	Director of Education and Lifelong Learning
CFL33	Education and Lifelong Learning	To assist if requested the local authority's investigations of young people who have suffered or may have suffered 'significant harm'	Director of Education and Lifelong Learning
CFL34	Education and Lifelong Learning	To deliver the service under the terms of Service Level Agreements with the voluntary sector and with Surrey Connexions.	Director of Education and Lifelong Learning
CFL35	Education and Lifelong Learning	To implement and manage the local Duke of Edinburgh Scheme	Director of Education and Lifelong Learning
CFL36	Education and Lifelong Learning	To secure the admission of a pupil excluded from school to a place at another maintained school	Director of Education and Lifelong Learning
CFL37	Education and Lifelong Learning	To secure provision of education 'otherwise than at school' where necessary to meet a pupil's need	Director of Education and Lifelong Learning
CFL38	Education and Lifelong Learning	To ensure that the parent complies with his duty under Section 7 of the 1996 Education Act to cause his child of compulsory school age to receive efficient full-time education suitable to his age, abilities and aptitudes whether by regular attendance at	Director of Education and Lifelong Learning

No	SERVICE AREA	FUNCTIONS DELEGATED	TITLE OF POSTHOLDER
		school or otherwise and to authorise the prosecution of parents who fail to comply with this duty under Section 444 of the Education Act 1996.	
CFL39	Education and Lifelong Learning	Under Section 447 of the Education Act 1996, to consider whether an Education Supervision Order would be in the better interests of a child than prosecution of parents under Section 444 of the Education Act 1996 and to issue an application for an education supervision order under Section 36 of the Children Act 1989 where appropriate.	Director of Education and Lifelong Learning
CFL40	Education and Lifelong Learning	Under Section 437 of the Education Act 1996 to serve a school attendance order on the parent of a child of compulsory school age who does not appear to be receiving suitable education and to authorise the prosecution of parents who fail to comply with such an order under Section 443 of the Education Act 1996.	Director of Education and Lifelong Learning
CFL41	Education and Lifelong Learning	Under Section 444A and 444B of the Education Act 1996 and Section 105 of the Education and Inspections Act 2006 to issue penalty notices.	Director of Education and Lifelong Learning
CFL42	Education and Lifelong Learning	Under s223 of the Local Government Act 1972, these officers are authorised to prosecute, defend or appear in legal proceedings on behalf of the authority in relation to sections 443, 444, 446 and 559 of the Education Act 1996, section 36 of the Children Act 1989, section 20 of the Anti Social Behaviour Act 2003 and Section 103 of the Education and Inspections Act 2006.	Director of Education and Lifelong Learning
CFL43	Commissioning and Prevention	To approve Youth Small Grants of £5,000 and under, in consultation with the relevant Divisional Member.	Director of Education and Lifelong Learning
CFL44	Education and Lifelong Learning	The annual consideration of charges for maintained schools for the cost of conversion to academies.	Executive Director for Children, Families and Lifelong Learning



<b>No</b>	<b>SERVICE AREA</b>	<b>FUNCTIONS DELEGATED</b>	<b>TITLE OF POSTHOLDER</b>
CFL45	Education and Lifelong Learning	To offer advice, guidance and support to childcare providers on meeting national standards.	Director of Education and Lifelong Learning
CFL46	Education and Lifelong Learning	To manage outdoor education centres.  To suspend or permanently exclude young people from centres in exceptional circumstances	Director of Education and Lifelong Learning
CFL47	Education and Lifelong Learning	To incur expenditure up to the limit of the sum included in the Cabinet's approved estimates for each financial year, in connection with the transport of primary and secondary school pupils between home and school.	Director of Education and Lifelong Learning
CFL48	Children's Services	Decisions on outcome of referrals and assessments	Team Manager
CFL49	Children's Services	Responsibility to commence Child and Family Assessment and make recommendations	Social Worker
CFL50	Children's Services	Authorisation to commence Public Law Outline	Assistant Director
CFL51	Children's Services	Agreeing to accommodate a child (S20)	Assistant Director
CFL52	Children's Services	Agreement to discharge a child who is accommodated under Section 20, 1989 Children Act	Assistant Director
CFL53	Children's Services	Decision to apply for an EPO (Emergency Protection Order)	Assistant Director

<b>No</b>	<b>SERVICE AREA</b>	<b>FUNCTIONS DELEGATED</b>	<b>TITLE OF POSTHOLDER</b>
CFL54	Children's Services	Decision to instigate care proceedings in any court.  Decision to apply for any of the following under the Children Act 1989: Children Assessment Order, Child Safety Order, Section 8 Order.	Assistant Director (in exceptional circumstances, where delay would place the child at risk – delegated to service manager).
CFL55	Children's Services	Signing and quality assurance of applications to court	Service Manager
CFL56	Children's Services	Endorse applications to court	Assistant Director
CFL57	Children's Services	Signing of Initial and Final Care Plans to Court	Assistant Director
CFL58	Children's Services	Decision to apply for discharge of care order	Assistant Director
CFL59	Children's Services	Agreement to place with Independent Fostering Arrangements	Assistant Director, Children's Resources
CFL60	Children's Services	Authority to change a child's placement: requiring 'same day' decision	Assistant Director
CFL61	Children's Services	Authority to postpone a CLA Review beyond statutory time limits	Service Manager, IRO Service
CFL62	Children's Services	Missing Children from Care: Surrey Residential units notify police, senior managers	Registered Manager to inform Service Manager, Residential and Assistant Director, Children's Resources and Quadrant Assistant Director

No	SERVICE AREA	FUNCTIONS DELEGATED	TITLE OF POSTHOLDER
		All children in care	Escalate as protocol
CFL63	Children's Services	Financial of up to £100 in the Assessment, Family Safeguarding, Looked After and Care Leaver's Teams and Targeted Youth Support	Team Manager
CFL64	Children's Services	Financial of up to £500 in the Assessment, Family Safeguarding, Looked After and Care Leaver's Teams and Targeted Youth Support	Service Manager
<b>Serious Incident/ Need to Know Notification</b>			
CFL65	Children's Services	Notify the Assistant Director	Service Manager
CFL66	Children's Services	Notify parent in relation to a serious incident/ death of a child in conjunction with social worker	Assistant Director
CFL67	Children's Services	Notify Director/ Director of Quality Performance	Assistant Director
CFL68	Children's Services	Inform Lead Cabinet Member	Director of Safeguarding and Family Resilience
CFL69	Children's Services	Notify incidents to National Child Safeguarding Practice Review/ Ofsted	Director of Quality and Performance
CFL70	Children's Services	Notification of incidents to Ofsted in line with Children's Homes regulations	Registered Team Manager

No	SERVICE AREA	FUNCTIONS DELEGATED	TITLE OF POSTHOLDER
<b>Children Looked After</b>			
CFL71	Children's Services	Agreement to at a distance placement	Executive Director Children, Families and Lifelong Learning
CFL72	Children's Services	Out of area placement	Director of Family Resilience and Safeguarding
CFL73	Children's Services	Consent to: Immunisation / vaccination (e.g. meningitis)	Team Manager if not able to be obtained from parent
CFL74	Children's Services	Consent to routine medical treatment	Team Manager if not able to be obtained from parent
CFL75	Children's Services	Consent to emergency treatment including anaesthetic and consent to surgery	Assistant Director if not able to be obtained from parent
CFL76	Children's Services	Consent to contraceptive treatment	Assistant Director if not able to be obtained from parent or child not deemed to be Fraser competent.
CFL77	Children's Services	Consent to marriage of CLA	Director if consent cannot be obtained from parent.
CFL78	Children's Services	Consent to termination of pregnancy and HIV testing of CLA	Assistant Director if not able to be obtained from parent.

No	SERVICE AREA	FUNCTIONS DELEGATED	TITLE OF POSTHOLDER
			In consultation with young person (Fraser competent).
CFL79	Children's Services	Decision for CLA to stay overnight with a friend (see delegated authority policy for carers).	Carer in discussion with Social Worker if necessary
CFL80	Children's Services	Signing a passport application of CLA	Assistant Director (applicant signatory), Social Worker (counter-signatory). In consultation with young person (Fraser competent).
CFL81	Children's Services	Authorising a trip abroad for CLA	All with Parental Responsibility to be consulted - Service Manager for more than 28 days (seek Foreign Office Advice where appropriate)
CFL82	Children's Services	Authorising request for DBS checks on children's carers	Team Manager
CFL83	Children's Services	Decision to take further action regarding CRB check results	Assistant Director
CFL84	Children's Services	Case allocation / closure	Service Manager/ Team Manager
CFL85	Children's Services	Placement with parents	Assistant Director
CFL86	Children's Services	Decision to apply for leave of the court for a child in care to live outside of England and Wales.	Assistant Director

<b>No</b>	<b>SERVICE AREA</b>	<b>FUNCTIONS DELEGATED</b>	<b>TITLE OF POSTHOLDER</b>
CFL87	Children's Services	Decision to withhold the whereabouts of a child from a person, usually a parent for up to 7 days pending application to court.	Assistant Director
CFL88	Children's Services	Authority to place CLA with regulation 38 carers (family and friends)	Assistant Director
CFL89	Children's Services	Authority to place siblings separately short term	Service Manager
CFL90	Children's Services	Agreement to suspend contact (child on Care Order Section 34 (6) Children Act 1989) and application for order relating to contact under section 34	Service Manager with legal advice
CFL91	Children's Services	Decision to apply for a Recovery Order for a child who is in care, the subject of an EPO, or in police protection	Assistant Director
CFL92	Children's Services	Decision to inform a third party of the identity and concerns about a person who is considered a risk to children	Service Manager with legal advice
CFL93	Children's Services	Consent to tattoos and piercings where the young person is Fraser competent and has been appraised of the risks (note: young people over the age of 16 are able to get their ears pierced without parental consent)	Service Manager
CFL94	Children's Services	Application to the Probate Registry for Letters of Administration in respect of the estate of a deceased parent of a CLA (subject to a Care Order)	Director Corporate Parenting
<b>Secure Accommodation</b>			

<b>No</b>	<b>SERVICE AREA</b>	<b>FUNCTIONS DELEGATED</b>	<b>TITLE OF POSTHOLDER</b>
CFL95	Children's Services	Makes application to Assistant Director for Secure Accommodation who takes responsibility for each placement and must record her/his reasons for the decision and attach these to the report.	Assistant Director
CFL96	Children's Services	Authority to endorse secure application	Director of Safeguarding and Family Resilience
CFL97	Children's Services	Authority to progress secure application for under 13 year old to Secretary of State	Director of Safeguarding and Family Resilience
CFL98	Children's Services	To agree children to be placed in secure for up to 72 hours pending a court decision	Assistant Director
<b>Child arrangement order/ special guardianship order</b>			
CFL99	Children's Services	Departmental agreements to fund an application to apply for Child Arrangement Order	Assistant Director
CFL100	Children's Services	Departmental agreement to fund an application for a Special Guardianship Order	Assistant Director
CFL101	Children's Services	Departmental approval for Reg 24 Friends and Family Care Placement	Assistant Director Children's Resources in consultation with Service Manager
CFL102	Children's Services	Authorisation of payments for Child Arrangement Order and Special Guardianship Order allowances in excess of the agreed scheme in exceptional circumstances	Assistant Director
<b>Foster Care &amp; Adoption</b>			

No	SERVICE AREA	FUNCTIONS DELEGATED	TITLE OF POSTHOLDER
CFL103	Children's Services	Adoption Agency Decision Maker	Director – Corporate Parenting Director – Quality & Performance Director – Family Resilience & Safeguarding Assistant Director – Children with Disabilities Assistant Director – C-SPA and Assessment Assistant Director – Family Safeguarding South Assistant Director – Family Safeguarding North Assistant Director – Quality Practice Assistant Director - Looked After Children & Care Leavers Assistant Director – Children's Resources Assistant Director, Children's Resources
CFL104	Children's Services	Fostering Agency Decision Maker	Director – Corporate Parenting



No	SERVICE AREA	FUNCTIONS DELEGATED	TITLE OF POSTHOLDER
			<p>Director – Quality &amp; Performance</p> <p>Director – Family Resilience &amp; Safeguarding</p> <p>Assistant Director – Children with Disabilities</p> <p>Assistant Director – Family Safeguarding South</p> <p>Assistant Director – Family Safeguarding North</p> <p>Assistant Director – Quality Practice</p> <p>Assistant Director – Looked After Children and Care Leavers</p> <p>Assistant Director – Children’s Resources</p>
CFL105	Children’s Services	Approval or rejection of foster carers with any relevant conditions after recommendations from fostering panels	Delegated to Agency Decision Maker
CFL106	Children’s Services	Decisions relating to foster care allowances and financial assistance for foster carers	Director Corporate Parenting with Cabinet approval

<b>No</b>	<b>SERVICE AREA</b>	<b>FUNCTIONS DELEGATED</b>	<b>TITLE OF POSTHOLDER</b>
CFL107	Children's Services	Appointment of members of adoption panels and fostering panels	Assistant Director, Children's Resources
CFL108	Children's Services	Decision to make a prohibition notice or requirements in respect of private foster carers	Director Corporate Parenting in consultation with Assistant Director, Children's Resources
CFL109	Children's Services	Approval of prospective adoptive parents and approval that children should be placed for adoption and approvals of placement of a child with an adoptive family following recommendations from adoption panel	Agency decision maker
CFL110	Children's Services	Decisions relating to adoption allowances and to pay legal costs for adopters in adoption cases	Assistant Director, Children's Resources
CFL111	Children's Services	Authorisation of applications under Adoption and Children Act 2002	Assistant Director
<b>Data Protection</b>			
CFL112	Children's Services	Authorisation of restricted access in relation to a Data Protection access to file request	Assistant Director
CFL113	Children's Services	Authorisation to waive public interest immunity in relation to the disclosure of information in a criminal prosecution	Assistant Director
<b>Child Employment</b>			
CFL114	Children's Services	To monitor the employment of children of compulsory school age and register for entertainment licences. To investigate cases of illegal employment and take necessary action within the relevant	Child Employment Team Manager

No	SERVICE AREA	FUNCTIONS DELEGATED	TITLE OF POSTHOLDER
		sections of the Children and Young Persons Acts 1033 and 1963, The Children (Performances and Activities) (England) Regulations 2014, Section 559(1) and (2) of the Education Act 1996 and in accordance with current local byelaws.	
CFL115	Surrey School Travel and Assessment Team	To appoint experienced/qualified officers from within the Local Authority to a sit on Home to School Travel Assistance Stage Two Panels and take decisions in relation to reviews in consultation with at least one experienced/qualified elected member.	Director of Commissioning Director of Children and Lifelong Learning

### CULTURAL SERVICES

CUL1	Cultural Services	To ensure the delivery of Cultural Services in accordance with the duties imposed upon the authority by legislation	Assistant Director – Cultural Services
CUL2	Cultural Services	To meet the requirements of the Public Libraries and Museums Act 1964, e.g. display of sensitive material, use of mobile libraries	Assistant Director – Cultural Services
CUL3	Cultural Services	To supply information required to the Department of Culture, Media & Sport	Assistant Director – Cultural Services
CUL4	Cultural Services	To exercise the powers under the Library Bylaws and Regulations, e.g. temporary closure of libraries in extenuating circumstances, exclusion of library users, setting of loan periods and fees and discounts where applicable	Assistant Director – Cultural Services

CUL5	Cultural Services	In consultation with the relevant Portfolio Holder, to approve changes amounting to no more than 15% of a library's total hours of opening (whether managed directly by Surrey County Council or under a community partnership agreement)	Assistant Director – Cultural Services
CUL6	Cultural Services	Within their area of responsibility to make grants to local groups within budget	Assistant Director – Cultural Services
CUL7	Cultural Services	Performing Arts Library: To deliver the service under the terms of the Service Level Agreement	Assistant Director – Cultural Services
CUL8	Cultural Services	To provide the service to the Surrey Museums Consultative Committee in accordance with its terms of reference.	Assistant Director – Cultural Services
CUL9	Cultural Services	To safeguard and to make available records under the Public Records Acts 1958 as amended, the Parochial Registers and Records Measure 1978 and the Manorial Documents Rules (Law of Property Amendment Act 1925), the Local Government Act 1972, Section 224 and the Local Government (Records) Act 1962.	Assistant Director – Cultural Services
CUL10	Cultural Services	To access sensitive or confidential material in accordance with Department of Health guidelines, Coroners' Rules and the Data Protection Acts of 1984 and 1998 and the Freedom of Information Act (as subsequently amended).	Assistant Director – Cultural Services
CUL11	Cultural Services	To permit the use of material in accordance with the Copyright Acts	Assistant Director – Cultural Services
<b><i>CUL 12 deleted on 9 July 2024</i></b>			

CUL13	Cultural Services	To establish procedures relating to heritage assets to be owned or loaned to SCC.	Assistant Director – Cultural Services
CUL14	Cultural Services	To promote Heritage based learning and manage learning events and activities.	Assistant Director – Cultural Services
CUL15	Cultural Services	To apply for funding and enter into agreements with external funders to enable heritage activities to be carried out, in consultation with the Director of Finance – Insight & Performance.	Assistant Director – Cultural Services
CUL16	Cultural Services	To enter into agreements with partners to enable and ensure that heritage activities are carried out.	Assistant Director – Cultural Services
<b><i>CUL 17 deleted on 9 July 2024</i></b>			
CUL18	Cultural Services	In connection with section 106 Town and Country Planning Act 1990, to approve the nature and value of contributions to be made by developers in relation to libraries provision after consultation with the Head of Property where these include possible property transactions	Assistant Director – Cultural Services
CUL19	Education, Lifelong Learning and Culture	Approval of <i>de minimis</i> changes to library* opening hours which would not result in a diminution of the level of service provided, in consultation with the local divisional Member/s.  <i>*libraries managed by SCC and under a community partnership arrangement</i>	Assistant Director - Cultural Services

**COMMUNITY PARTNERSHIP TEAM**

<b>No</b>	<b>Service area</b>	<b>FUNCTIONS DELEGATED</b>	<b>TITLE OF POSTHOLDER</b>
CPT1	Community Partnerships Team	To make decisions on approval of Members' Community Allocations in consultation with individual Members.	Head of Community Partnerships and Engagement Engagement Manager Funding Lead

**SURREY FIRE AND RESCUE SERVICE**

<b>No</b>	<b>Service area</b>	<b>TITLE OF POSTHOLDER</b>	<b>FUNCTIONS DELEGATED</b>
FR1	Fire and Rescue	To exercise the powers of the County Council as Fire and Rescue Authority pursuant to the Regulatory Reform (Fire Safety) Order 2005 as follows:	
FR1A	Fire and Rescue	Deputy Chief Fire Officer Assistant Chief Fire Officer Area Commander Group Commander Assistant Group Commander (Business Safety) Watch Commander (Business Safety)	To sign and serve any Alterations Notice on behalf of Surrey County Council as the Fire and Rescue Authority

No	Service area	TITLE OF POSTHOLDER	FUNCTIONS DELEGATED
FR1B	Fire and Rescue	Deputy Chief Fire Officer Assistant Chief Fire Officer Area Commander Group Commander Assistant Group Commander (Business Safety) Watch Commander (Business Safety)	To withdraw any Alterations Notice served on behalf of Surrey County Council as the Fire and Rescue Authority
FR1C	Fire and Rescue	Deputy Chief Fire Officer Assistant Chief Fire Officer Area Commander Group Commander Assistant Group Commander (Business Safety)	To sign and serve any Enforcement Notice on behalf of Surrey County Council as the Fire and Rescue Authority
FR1D	Fire and Rescue	Deputy Chief Fire Officer Assistant Chief Fire Officer Area Commander Group Commander	To withdraw any Enforcement Notice served on behalf of Surrey County Council as the Fire and Rescue Authority

No	Service area	TITLE OF POSTHOLDER	FUNCTIONS DELEGATED
		Assistant Group Commander (Business Safety) Watch Commander (Business Safety)	
FR1E	Fire and Rescue	Deputy Chief Fire Officer Assistant Chief Fire Officer Area Commander Group Commander Assistant Group Commander (Business Safety)	To sign and serve any Prohibition Notice on behalf of Surrey County Council as the Fire and Rescue Authority
FR1F	Fire and Rescue	Deputy Chief Fire Officer Assistant Chief Fire Officer Area Commander Group Commander Assistant Group Commander (Business Safety)	To sign any Prohibition Notice on behalf of Surrey County Council as the Fire and Rescue Authority
FR2	Fire and Rescue		To exercise the powers of the County Council as Fire and Rescue Authority pursuant to Fire Safety and Safety of Places of Sport Act 1987 and The Safety of Sports Ground Act 1975 as follows:



No	Service area	TITLE OF POSTHOLDER	FUNCTIONS DELEGATED
FR2A	Fire and Rescue	Deputy Chief Fire Officer Assistant Chief Fire Officer Area Commander Group Commander (Business Safety)	To sign any Prohibition Notice on behalf of Surrey County Council as the Licensing Authority
FR2B	Fire and Rescue	Deputy Chief Fire Officer Assistant Chief Fire Officer Area Commander Group Commander (Business Safety) Assistant Group Commander (Business Safety) Safety at Sports Grounds Advisor	To withdraw any Prohibition Notice served on behalf of Surrey County Council as the Licensing Authority
FR2C	Fire and Rescue	Deputy Chief Fire Officer Assistant Chief Fire Officer Area Commander Group Commander (Business Safety)	To sign any General Safety Certificate or Special Safety Certificate on behalf of Surrey County Council as the Licensing Authority

No	Service area	TITLE OF POSTHOLDER	FUNCTIONS DELEGATED
		Safety at Sports Grounds Advisor	
FR2D	Fire and Rescue	Deputy Chief Fire Officer Assistant Chief Fire Officer Area Commander Group Commander (Business Safety) Assistant Group Commander (Business Safety) Safety at Sports Grounds Advisor	To sign any Amendment Notice, Cancellation Notice, Transfer Notice on behalf of Surrey County Council as the Licensing Authority
FR3	Fire and Rescue	To exercise the powers of the County Council as Fire and Rescue Authority pursuant to Health & Safety at Work Etc. Act 1974	
FR3A	Fire and Rescue	Deputy Chief Fire Officer Assistant Chief Fire Officer Area Commander Group Commander Assistant Group Commander (Business Safety)	To sign any Improvement Notice on behalf of Surrey County Council as the Fire and Rescue Authority

No	Service area	TITLE OF POSTHOLDER	FUNCTIONS DELEGATED
FR3B	Fire and Rescue	Deputy Chief Fire Officer Assistant Chief Fire Officer Area Commander Group Commander Assistant Group Commander (Business Safety)	To withdraw any Improvement Notice served on behalf of Surrey County Council as the Fire and Rescue Authority
FR3C	Fire and Rescue	Deputy Chief Fire Officer Assistant Chief Fire Officer Area Commander Group Commander	To sign any Prohibition Notice on behalf of Surrey County Council as the Fire and Rescue Authority
FR3D	Fire and Rescue	Deputy Chief Fire Officer Assistant Chief Fire Officer Area Commander Group Commander Assistant Group Commander (Business Safety)	To withdraw any Prohibition Notice served on behalf of Surrey County Council as the Fire and Rescue Authority
FR4	Fire and Rescue	Head of Fire and Rescue and Chief Fire Officer	In respect of ranks below that of Deputy Chief Fire Officer, to determine arrangement for (1) any disciplinary meetings

No	Service area	TITLE OF POSTHOLDER	FUNCTIONS DELEGATED
			and appeals in relation to uniformed firefighters and (2) any appeals relating to the Firefighters' Pension Scheme which are not reserved to the People, Performance and Development Committee or Appeals and Representation Panel.
FR5	Fire and Rescue	Chief Fire Officer Deputy Chief Fire Officer	To agree, in consultation with the Portfolio Holder and Local Member, consultation arrangements on any proposals for changes to fire and rescue services which have the potential to have a significant impact on one or more locality and to oversee any such consultations as part of the preparation of options to be considered by the Cabinet acting as Fire and Rescue Authority.  This to include arrangements for consultations on options for changes to services to be considered by the Fire and Rescue Authority, such as the closure of a fire station or permanent reduction / relocation of fire engines and crew.
FR6	Fire and Rescue	Scheme Manager (SFRS) Chief Fire Officer	To take any decisions necessary (except those covered by FR7 and FR8 or reserved to a committee of the Council) pursuant to the operation of the Firefighters' Pension Scheme 1992 (FPS 1992), New Firefighters Pension Scheme 2006 (NFPS 2006) and Firefighters Pension Scheme 2015 (FPS 2015).
FR7	Fire and Rescue	Chief Fire Officer Chief Executive	In consultation with the Executive Director of Resources (S151 Officer) and Director of People & Change or their relevant deputies, to approve the medical discharge of a

No	Service area	TITLE OF POSTHOLDER	FUNCTIONS DELEGATED
			Firefighter under the terms of the FPS 1992, NFPS 2006 and FPS 2015.
FR8	Fire and Rescue	Scheme Manager (SFRS)  Chief Fire Officer	In consultation with the Executive Director of Resources or their deputy, to take decisions relating to the exercise of all discretions and matters under the FPS 1992, NFPS 2006 and FPS 2015, including those in the currently published policy of discretions.

## EMERGENCY MANAGEMENT

No	SERVICE AREA	FUNCTIONS DELEGATED	TITLE OF POSTHOLDER
EAI107	Emergency Management	<p>Make the necessary plans, carry out the necessary training and agree the necessary work with the appropriate organisations that make up the Surrey Local Resilience Forum (SLRF) and other stakeholders to satisfy the legislation set out in:</p> <p>Civil Contingencies Act 2004, Regulations 2005,</p> <ul style="list-style-type: none"> <li>• Local Government Act 1972, Section 138</li> <li>• Notification of Installations. Handling Hazardous Substance (NIHHS) Regulations 1982</li> <li>• Reservoir Act 1975</li> <li>• Water Act 2003</li> <li>• The Pipelines Safety Regulations 1996</li> </ul>	Head of Emergency Management

No	SERVICE AREA	FUNCTIONS DELEGATED	TITLE OF POSTHOLDER
		<ul style="list-style-type: none"> <li>• The Control of Major Accident Hazards (COMAH) Regulations 1999</li> <li>• The Radiation (Emergency Preparedness &amp; Public Information) Regulations (REPPIR) 2001</li> </ul> <p>In the event of an emergency, call to the County Council Emergency Centre those County Council officers he identifies as being necessary to provide an appropriate County Council response to that emergency.</p> <p>In the event of an emergency deploy the resources necessary to meet the demands of the emergency until the arrival of a strategic director.</p> <p>Appoint emergency planning officers and other support officers as are required to undertake the various functions and duties to meet the needs of the County Council, Surrey districts and members of the Surrey Local Resilience Forum (SLRF)</p>	

**BUCKINGHAMSHIRE COUNCIL AND SURREY COUNTY COUNCIL JOINT TRADING STANDARDS SERVICE**

**Please note that any changes to the officer Scheme of Delegation relating to Trading Standards will need to be authorised by the Buckinghamshire County Council and Surrey County Council Joint Trading Standards Services Committee.**

No	TITLE OF POSTHOLDER	FUNCTIONS DELEGATED
TS1	Head of Trading Standards	To be the Council's Chief Inspector of Weights and Measures
TS2	Head of Trading Standards  Assistant Head of Trading Standards  Trading Standards Managers	To exercise all the powers and functions of the Council relating to Trading Standards, weights and measures, consumer protection, public safety and other related legislation including powers of enforcement, issuing suspension notices, fixed penalty notices, financial penalties, penalty charge notices, penalty notices for licensing and registration, prosecution and civil action
TS3	Head of Trading Standards  Assistant Head of Trading Standards	To appoint inspectors, enforcement, sampling and other officers as the nominee of the Head of Paid Service
TS4	Head of Trading Standards  Assistant Head of Trading Standards  Trading Standards Managers  Senior Legal Officer	<p>A. To institute and/or appear on behalf of the County Council in any proceedings relating to trading standards, weights and measures, consumer protection, public safety and other related legislation before any Court of Summary Jurisdiction, the Crown Court or in the County Court.</p> <p>B. To initiate restraint and/or confiscation proceedings under the Proceeds of Crime Act 2002 in the Crown Court</p> <p>C. (Head of Trading Standards only) To authorise trading standards officers to appear in any proceedings relating to trading standards, weights and measures, consumer protection, public safety and other related legislation before any Court of summary, jurisdiction, the Crown Court or in the County Court.</p>
TS5	Head of Trading Standards Assistant Head of Trading Standards	To approve in consultation with the Director of Finance – Insight & Performance, the future level of fees and any revisions calculated by the Local Authority Co-ordinators of Regulatory Services

No	TITLE OF POSTHOLDER	FUNCTIONS DELEGATED
TS6	Head of Trading Standards Assistant Head of Trading Standards	To authorise directed surveillance and the use of covert human intelligence sources (other than those authorisations that are likely to lead to the disclosure of confidential information, or where a juvenile or vulnerable individual is used as a source, which can only be authorised by the Chief Executive or in his absence a Director acting as his Deputy) and to keep the Council's central record of such authorisations in accordance with the Regulation of Investigatory Powers Act 2000.
TS7	Head of Trading Standards Assistant Head of Trading Standards Trading Standards Managers	To authorise Communications Data checks on submission from the Single Point of Contact under the Regulation of Investigatory Powers Act 2000 and to keep the Council's central record of such authorisations in accordance with the Regulation of Investigatory Powers Act 2000

### ENVIRONMENT, TRANSPORT AND INFRASTRUCTURE

No	Service area	FUNCTIONS DELEGATED	TITLE OF POSTHOLDER
<b>Where a highways decision is delegated to an officer in consultation with the divisional member and there is disagreement on the proposed outcome this will be escalated to the Cabinet Member for decision</b>			
EAI1	Highways and Transport  Environment	To approve the placing of street furniture and small structures within highway limits, and to approve the placing of apparatus over, in or under the highway, in accordance with S.50 New Roads and Street Works Act 1991, including the erection of posts and bollards, and the laying of pipes and other incidental works, including hard-standing.	Director Highways & Transport Director Planning & Placemaking Assistant Director - Highway Operations & Infrastructure Highways Maintenance Manager Principal Highway Maintenance Engineer Highways Customer Officer Team Leader Highway Maintenance Engineer Traffic & Streetworks Manager Natural Capital Group Manager Access Team Manager



No	Service area	FUNCTIONS DELEGATED	TITLE OF POSTHOLDER
<b>Where a highways decision is delegated to an officer in consultation with the divisional member and there is disagreement on the proposed outcome this will be escalated to the Cabinet Member for decision</b>			
			Bus Service Planning Team Manager Transport Projects Team Manager Street Scene Team Leader
EAI2	Highways and Transport	To approve the adjacent installation, and/or attachment of pipes or cables, and the laying of ducts in and to bridges, and to highway structures.	Director Highways & Transport Assistant Director - Network and Asset Management Infrastructure Schemes Manager Principal Structures Engineer Asset Programme Manager (Structures and Slopes)
EAI3	Highways and Transport	To deal with applications for the construction of carriage crossings over footways and verges and to construct such crossings.	Director Highways & Transport Assistant Director - Highway Operations & Infrastructure Technical Support & Communication Manager Highway Customer Officer Team Leader Senior Highways Customer Officer
EAI4	Highways and Transport  Environment	To erect fences (including guard rails), boundary posts, and, in emergencies, barriers and to install refuse or storage bins on the highway.	Director of Highways & Transport Assistant Director - Highway Operations & Infrastructure Highways Maintenance Manager Highways Construction Manager Transport Infrastructure Manager Infrastructure Schemes Manager Asset Programme Manager (Structures and Slopes) Network & Asset Management Group Manager Natural Capital Group Manager Access Team Manager Highways Duty Manager

No	Service area	FUNCTIONS DELEGATED	TITLE OF POSTHOLDER
<b>Where a highways decision is delegated to an officer in consultation with the divisional member and there is disagreement on the proposed outcome this will be escalated to the Cabinet Member for decision</b>			
EAI5	Highways and Transport	To serve notices and take any other necessary action under the New Roads and Street Works Act 1991 and Traffic Management Act 2004	Director Highways & Transport Assistant Director - Highway Operations & Infrastructure Highways Maintenance Manager Principal Highway Maintenance Engineer Assistant Director - Network & Asset Management Traffic and Streetworks Manager Streetworks Policy and Tech Support Team Leader Network Coordination Team Leader Streetworks Compliance Team Leader
EAI6	Highways and Transport	To grant permission for the deposit of builders' skips on the highway, for the erection of scaffolding referred to in S. 169 of the Highways Act 1980, (subject if necessary to technical approval having first been obtained), and to require the removal or repositioning of such skips or scaffolding.	Director Highways & Transport Assistant Director - Highway Operations & Infrastructure Technical Support & Communication Manager Highway Customer Officer Team Leader Senior Highways Customer Officer

No	Service area	FUNCTIONS DELEGATED	TITLE OF POSTHOLDER
<b>Where a highways decision is delegated to an officer in consultation with the divisional member and there is disagreement on the proposed outcome this will be escalated to the Cabinet Member for decision</b>			
EAI7	Highways and Transport  Environment	To grant and withdraw licences for the planting and maintenance of trees, plants or grass in the highway pursuant to s.142 of the Highways Act 1980	Director Highways & Transport Assistant Director - Highway Operations & Infrastructure Highways Maintenance Manager Principal Highway Maintenance Engineer Arboricultural Team Manager Highway Maintenance Engineer Highways Customer Officer Team Leader Natural Capital Group Manager Access Team Manager Senior Countryside Access Officer, Maintenance & Enforcement
EAI8	Highways and Transport  Environment	To take action under the various provisions of the Highways Act 1980 or any statutory modification or re-enactment thereof, to carry out routine maintenance of the highway and to facilitate the prompt removal of encroachments, obstructions and dangers from the highway.	Director Highways & Transport Assistant Director - Highway Operations & Infrastructure Highways Maintenance Manager Principal Highway Maintenance Engineer Maintenance & Enforcement Engineer Highway Maintenance Engineer Technical Support & Communication Manager Highway Customer Officer Team Leader Senior Highways Customer Officer Infrastructure Schemes Team Manager Highway Engineering Team Manager Network Safety Team Leader Assistant Director - Network & Asset Management Natural Capital Group Manager

No	Service area	FUNCTIONS DELEGATED	TITLE OF POSTHOLDER
<b>Where a highways decision is delegated to an officer in consultation with the divisional member and there is disagreement on the proposed outcome this will be escalated to the Cabinet Member for decision</b>			
			Access Team Manager Senior Countryside Access Officer, Legal Definition Enforcement Officer Highway Duty Officer Arboricultural Team Manager
EAI9	Highways and Transport  Environment	To exercise all the functions and duties of the County Council under S. 132 of the Highways Act 1980 in relation to the removal of any picture, letter, sign or other mark painted inscribed or affixed upon the surface of a highway or upon any tree or structure, or works on or in a highway.	Director Highways & Transport Assistant Director - Highway Operations & Infrastructure Infrastructure Schemes Team Manager Network Safety Team Leader Assistant Director - Network and Asset Management Highways Maintenance Manager Principal Highway Maintenance Engineer Highway Maintenance Engineer Highways Customer Officer Team Leader Senior Highways Customer Officer Natural Capital Group Manager Access Team Manager Arboricultural and Grounds Maintenance Operational Team Manager Enforcement Officer
EAI10	Highways and Transport	To exercise the powers delegated in EAI9 above on or in a highway structure owned by the County Council.	Director Highways & Transport Assistant Director - Highway Operations & Infrastructure Highways Maintenance Manager Principal Highway Maintenance Engineer Highway Maintenance Engineer

No	Service area	FUNCTIONS DELEGATED	TITLE OF POSTHOLDER
<b>Where a highways decision is delegated to an officer in consultation with the divisional member and there is disagreement on the proposed outcome this will be escalated to the Cabinet Member for decision</b>			
			Assistant Director - Network and Asset Management Infrastructure Schemes Team Manager
EAI11	Highways and Transport	To grant licences for the construction of private bridges over the highway in accordance with S. 176 of the Highways Act 1980.	Director Highways & Transport Assistant Director - Network and Asset Management Infrastructure Schemes Team Manager Asset Programme Manager (Structures and Slopes)

No	Service area	FUNCTIONS DELEGATED	TITLE OF POSTHOLDER
<b>Where a highways decision is delegated to an officer in consultation with the divisional member and there is disagreement on the proposed outcome this will be escalated to the Cabinet Member for decision</b>			
EAI12	Highways and Transport  Environment	To close roads or other public rights of way for a period not exceeding 21 days pursuant to s14 (2) Road Traffic Regulation Act 1984.	Director Highways & Transport Assistant Director - Highway Operations & Infrastructure Highways Maintenance Manager Technical Support & Communication Manager Assistant Director - Network & Asset Management Group Manager Natural Capital Group Manager Access Team Manager Asset Planning Team Manager Senior Countryside Access Officer, Maintenance & Enforcement Senior Countryside Access Officer, Legal Definition Infrastructure Schemes Team Manager Parking Strategy and Implementation Team Manager Transport Infrastructure Manager Traffic and Streetworks Team Manager Highway Engineering Team Manager Streetworks Policy & Tech Support Team Leader Network Coordination Team Leader Streetworks Compliance Team Leader Network Coordinator Traffic Operations Team Leader Highway Duty Officer

No	Service area	FUNCTIONS DELEGATED	TITLE OF POSTHOLDER
<b>Where a highways decision is delegated to an officer in consultation with the divisional member and there is disagreement on the proposed outcome this will be escalated to the Cabinet Member for decision</b>			
EAI13	Highways and Transport	To authorise any person to enter onto land for the purpose of carrying out drainage works as laid down in s100 of the Highways Act 1980 and s287 of the Public Health Act 1936 after due notice has been served.	Director Highways & Transport Assistant Director - Highway Operations & Infrastructure Highways Maintenance Manager Assistant Director - Network & Asset Management Transport Infrastructure Manager Infrastructure Schemes Team Manager Strategic Network Resilience Team Manager
EAI14	Highways and Transport	Following consultation with the Environment Agency to serve notices under s25 Land Drainage Act 1991 and in default of compliance with the notice to authorise any person to enter onto land to carry out works in default and to recover any expenses incurred in doing so	Director Highways & Transport Assistant Director - Highway Operations & Infrastructure Highways Maintenance Manager Assistant Director - Network & Asset Management Transport Infrastructure Manager Infrastructure Schemes Team Manager Strategic Network Resilience Team Manager
EAI15	Highways and Transport	To consider Compulsory Purchase Orders affecting the highway and other Orders made by the Secretary of State and, subject to prior consultation with the Director of Law & Governance, to inform the Secretary of State that the County Council have no objection to the Order. -NB In the event that the County Council wishes to object to the Order the Cabinet Member for Transport and Infrastructure and Local Member will be consulted	Director Highways & Transport Director Infrastructure & Major Projects Assistant Director - Highway Operations & Infrastructure Highways Information Team Manager

No	Service area	FUNCTIONS DELEGATED	TITLE OF POSTHOLDER
<b>Where a highways decision is delegated to an officer in consultation with the divisional member and there is disagreement on the proposed outcome this will be escalated to the Cabinet Member for decision</b>			
EAI16	Highways and Transport	To authorise the construction of schemes (other than bridge maintenance or strengthening) approved by officers, the Cabinet Member or the Cabinet.	Director Highways & Transport Director Infrastructure & Major Projects Assistant Director - Highway Operations & Infrastructure Assistant Director - Network & Asset Management Infrastructure Schemes Team Manager Transport Infrastructure Manager Highway Maintenance Manager Highway Improvement Construction Manager Highways Scheme Design Manager Technical Support & Communication Manager Engagement & Commissioning Manager Parking & Traffic Enforcement Manager
EAI17	Highways and Transport Environment	To authorise a programme of bridge maintenance and the construction of approved bridge strengthening schemes subject to the prior inclusion of such schemes in the LTP programme and the overall finance limits approved by the Cabinet.	Director Highways & Transport Assistant Director - Network & Asset Management Infrastructure Schemes Team Manager Asset Programme Manager (Structures and Slopes) Natural Capital Group Manager Access Team Manager Countryside Estate Manager
EAI18	Highways and Transport	To approve or consent to action which a District Council proposes to take in those cases where prior approval or consent of the County Council is required	Director Highways & Transport Assistant Director - Highway Operations & Infrastructure Engagement & Commissioning Manager Parking & Traffic Enforcement Manager



No	Service area	FUNCTIONS DELEGATED	TITLE OF POSTHOLDER
<b>Where a highways decision is delegated to an officer in consultation with the divisional member and there is disagreement on the proposed outcome this will be escalated to the Cabinet Member for decision</b>			
EAI19	Highways and Transport	To instruct the invitation and acceptance of tenders in respect of new modifications to existing traffic signals, pelican and toucan crossing installations as part of schemes approved by officers, the Cabinet Member or Cabinet.	Director Highways & Transport Assistant Director - Network & Asset Management Traffic and Streetworks Manager Traffic Operations Team Leader Design Programme Manager
EAI20	Highways and Transport	To instruct the invitation and acceptance of tenders in respect of modifications and maintenance to existing traffic control systems, pelican and toucan crossing installations.	Director Highways & Transport Assistant Director - Network & Asset Management Traffic and Streetworks Manager Traffic Operations Team Leader
EAI21	Highways and Transport	To exercise all the functions and duties of the Council under Part 7 (a) S. 115A to 115K of the Highways Act 1980.	Director Highways & Transport Assistant Director - Highway Operations & Infrastructure Assistant Director – Network & Asset Management Traffic & Streetworks Manager Engagement & Commissioning Manager Highway Maintenance Manager Technical Support & Communications Manager
EAI22	Highways and Transport Environment	To make  (1) Temporary Traffic Regulation Orders under s14 (1), 15(2) and 15(8) of the Road Traffic Regulation Act 1984, including temporary orders for waiting/ parking restriction which	Director Highways & Transport Assistant Director - Network & Asset Management Traffic and Streetworks Manager Traffic Operations Team Leader Assistant Director - Highway Operations & Infrastructure Parking & Traffic Enforcement Manager Engagement & Commissioning Manager

No	Service area	FUNCTIONS DELEGATED	TITLE OF POSTHOLDER
<b>Where a highways decision is delegated to an officer in consultation with the divisional member and there is disagreement on the proposed outcome this will be escalated to the Cabinet Member for decision</b>			
		<p>would attract penalty charge notices for contraventions and</p> <p>(2) 'special events' orders under s16(a), (b) or (c) of the Road Traffic Act 1984</p> <p>subject to informing the local Members.</p>	<p>Natural Capital Group Manager  Access Team Manager  Senior Countryside Access Officer, Legal Definition  Streetworks Policy &amp; Tech Support Team Leader  Network Coordination Team Leader  Streetworks Compliance Team Leader</p>
EAI23	Highways and Transport	<p>To respond to notifications by District Councils (which have adopted the Street Trading Code) of proposals to designate a street as prohibited, licence or consent a street, making any representations felt appropriate to ensure that no material effect upon the safe and expeditious flow of vehicular and pedestrian traffic will result, including any other representation thought appropriate on behalf of the County Council as Highway Authority.</p>	<p>Director Highways &amp; Transport  Assistant Director - Highway Operations &amp; Infrastructure  Highway Technical Support &amp; Communication Manager  Engagement &amp; Commissioning Manager</p>
EAI24	Highways and Transport	<p>To exercise the Council's powers in relation to securing the provision of any service under subsection 1 (a) of the Transport Act 1985, subject to prior reference to the Cabinet.</p>	<p>Director Highways &amp; Transport  Assistant Director - Strategic Transport</p>
EAI25	Highways and Transport	<p>To approve proposals by the District Councils for the provision and regulation of off-street car parks.</p>	<p>Director Highways &amp; Transport  Assistant Director - Highway Operations &amp; Infrastructure  Parking &amp; Traffic Enforcement Manager</p>

No	Service area	FUNCTIONS DELEGATED	TITLE OF POSTHOLDER
<b>Where a highways decision is delegated to an officer in consultation with the divisional member and there is disagreement on the proposed outcome this will be escalated to the Cabinet Member for decision</b>			
EAI26	Highways and Transport	To authorise Low Cost and Accident Remedial measures provided land acquisition is not required.	Director Highways & Transport Assistant Director - Highway Operations & Infrastructure Engagement & Commissioning Manager
EAI27	Highways and Transport	To grant consent for the construction or to issue notices for the removal of a vault, arch or cellar under the carriageway in accordance with S. 179 of the Highways Act 1980 where the vault, arch or cellar is not a highway structure.	Director Highways & Transport Assistant Director - Highway Operations & Infrastructure Highways Maintenance Manager Technical Support & Communication Manager Assistant Director - Network and Asset Management Infrastructure Schemes Team Manager Asset Programme Manager (Structures and Slopes)
EAI28	Highways and Transport	To exercise the powers set out in EAI27 above where the vault, arch or cellar is a highway structure.	Director Highways & Transport Assistant Director - Network and Asset Management Infrastructure Schemes Team Manager Asset Programme Manager (Structures and Slopes)
EAI29	Highways and Transport	To approve the design of structures referred to in S. 167 of the Highways Act 1980.	Director Highways & Transport Assistant Director - Network and Asset Management Infrastructure Schemes Team Manager Asset Programme Manager (Structures and Slopes)
EAI30	Highways and Transport	To serve notices requiring urgent works to private streets pursuant to s230 of the Highways Act 1980	Director Highways & Transport Assistant Director - Highway Operations & Infrastructure Highways Maintenance Manager Technical Support & Communication Manager Assistant Director - Network & Asset Management

No	Service area	FUNCTIONS DELEGATED	TITLE OF POSTHOLDER
<b>Where a highways decision is delegated to an officer in consultation with the divisional member and there is disagreement on the proposed outcome this will be escalated to the Cabinet Member for decision</b>			
			Asset Planning Team Manager Strategic Network Resilience Manager Transport Infrastructure Manager Infrastructure Schemes Team Manager Highway Duty Officer
EAI31	Highways and Transport  Environment	To authorise staff or consultants to enter on land for the purpose of survey as laid down in S.289 of the Highways Act 1980 and for the purpose of carrying out works as laid down in S.291 of the Highways Act 1980 after due notice has been served.	Director Highways & Transport Director Planning & Placemaking Assistant Director - Highway Operations & Infrastructure Highways Maintenance Manager Technical Support & Communication Manager Maintenance & Enforcement Engineer Natural Capital Group Manager Access Team Manager Senior Countryside Access Officer, Maintenance & Enforcement Senior Countryside Access Officer, Legal Definition Assistant Director - Network and Asset Management Transport Infrastructure Manager Infrastructure Schemes Team Manager Strategic Network Resilience Team Manager Asset Planning Team Manager Highway Engineering Team Manager

No	Service area	FUNCTIONS DELEGATED	TITLE OF POSTHOLDER
<b>Where a highways decision is delegated to an officer in consultation with the divisional member and there is disagreement on the proposed outcome this will be escalated to the Cabinet Member for decision</b>			
EAI32	Highways and Transport	To grant licences for the construction of buildings over highways in accordance with S. 177 of the Highways Act 1980.	Director Highways & Transport Assistant Director - Highway Operations & Infrastructure Highways Maintenance Manager Technical Support & Communication Manager
EAI33	Highways and Transport	To grant consents for the placing of rails, beams, etc. over highways in accordance with S. 178 of the Highways Act 1980.	Director Highways & Transport Assistant Director - Highway Operations & Infrastructure Highways Maintenance Manager Technical Support & Communication Manager
EAI34	Highways and Transport	To exercise the powers set out in EAI35 above where the proposal involves a highway structure.	Director Highways & Transport Assistant Director - Network and Asset Management Infrastructure Schemes Team Manager Asset Programme Manager (Structures and Slopes)
EAI35	Highways and Transport  Environment	To authorise the acceptance of the free dedication of land for highway purposes, at no cost to the County Council apart from the payment of agreed professional costs.	Director Highways & Transport Assistant Director - Highway Operations & Infrastructure Highways Information Team Manager Natural Capital Group Manager Access Team Manager Senior Countryside Access Officer, Legal Definition
EAI36	Highways and Transport	To approve the placing of temporary traffic signals on the highway which extend across junctions in accordance with the Road Traffic Regulation Act 1984.	Director Highways & Transport Assistant Director - Highway Operations & Infrastructure Highways Maintenance Manager Technical Support & Communication Manager Transport Infrastructure Manager

No	Service area	FUNCTIONS DELEGATED	TITLE OF POSTHOLDER
<b>Where a highways decision is delegated to an officer in consultation with the divisional member and there is disagreement on the proposed outcome this will be escalated to the Cabinet Member for decision</b>			
			Infrastructure Schemes Team Manager Assistant Director - Network & Asset Management Traffic and Streetworks Manager Traffic Operations Team Leader Streetworks Policy and Tech Support Team Leader Network Coordination Team Leader Streetworks Compliance Team Leader Highways Duty Manager
EAI37	Highways and Transport	To approve the placing of permanent traffic signals on the highway.	Director Highways & Transport Assistant Director - Network & Asset Management Traffic and Streetworks Manager Traffic Operations Team Leader
EAI38	Highways and Transport	To approve the introduction and, following consultation with the divisional Member, withdrawal of school crossing patrols.	Director of Highways & Transport Assistant Director - Strategic Transport Road Safety and Sustainable School Travel Manager Safer Travel Team Leader
EAI39	Highways and Transport  Environment	To authorise the service of a notice in pursuance of sections 56(2) and 56(4) of the Highways Act 1980 in response to a notice served by a complainant under section 56(1).	Director Highways & Transport Director Environment Director Infrastructure & Major Projects Assistant Director - Highway Operations & Infrastructure Natural Capital Group Manager Access Team Manager

No	Service area	FUNCTIONS DELEGATED	TITLE OF POSTHOLDER
<b>Where a highways decision is delegated to an officer in consultation with the divisional member and there is disagreement on the proposed outcome this will be escalated to the Cabinet Member for decision</b>			
EAI40	Highways and Transport	To authorise the service of a notice in pursuance of sections 56(2) and 56(4) of the Highways Act 1980 in response to a notice served by a complainant under section 56(1) where the subject of the original complaint is a highway structure.	Director Highways & Transport Assistant Director - Network & Asset Management Infrastructure Schemes Team Manager Asset Programme Manager (Structures and Slopes)

No	Service area	FUNCTIONS DELEGATED	TITLE OF POSTHOLDER
<b>Where a highways decision is delegated to an officer in consultation with the divisional member and there is disagreement on the proposed outcome this will be escalated to the Cabinet Member for decision</b>			
EAI41	Highways and Transport	<p>To authorise, in the case of highway improvements, entering into an agreement delegating powers from the County Council to the Secretary of State for Transport under section 4 of the Highways Act 1980.</p> <p>To authorise, in the case of highway improvements up to a maximum cost of £25,000 only, the entering into of an agreement under section 6 of the Highways Act 1980 relating to the delegation of powers relating to trunk roads from the Secretary of State for Transport to the County Council.</p> <p>To authorise, in the case of highway improvements up to a maximum cost of £25000 only, the entering into of an agreement with another local highway authority under section 8 of the Highways Act 1980 relating to the construction, reconstruction, alteration, improvement, or maintenance of a highway for which one party to the agreement is the highway authority.</p>	<p>Director Highways &amp; Transport  Assistant Director - Highway Operations &amp; Infrastructure  Highways Maintenance Manager  Engagement &amp; Commissioning Manager</p>
EAI42	Highways and Transport	To authorise, in consultation with the relevant divisional Members, Member highways funding	<p>Director Highways &amp; Transport  Assistant Director - Highway Operations &amp; Infrastructure  Engagement &amp; Commissioning Manager</p>



No	Service area	FUNCTIONS DELEGATED	TITLE OF POSTHOLDER
<b>Where a highways decision is delegated to an officer in consultation with the divisional member and there is disagreement on the proposed outcome this will be escalated to the Cabinet Member for decision</b>			
		allocations where Members wish to combine their allocation to be spent in one or more divisions.	Highways Maintenance Manager
EAI43	Highways and Transport	To deliver the concessionary bus fare scheme for older and disabled people as part of the National Concessionary Travel Scheme (ENTCS), in accordance with and subject to relevant provisions of the Transport Act 1985, Transport Act 2000, Concessionary Bus Travel Act 2007 and all associated secondary legislation. This includes formally publishing the scheme and setting the bus operator reimbursement rate.	Director Highways & Transport Assistant Director - Strategic Transport Passenger Transport Projects Team Manager
EAI44	Highways and Transport	To exercise the County's powers and duties under the 2010 Flood and Water Management Act and the 2009 Flood Risk Regulations	Director – Environment Strategic Network Resilience Manager Flood Risk Planning and Consenting Team Leader Flood Risk Infrastructure and Programming Team Leader Flood Risk Management Strategy & Partnerships Team Leader
EAI45	Highways and Transport	To enter into agreements with other Borough, District, Parish or Town Councils to carry out improvement and/or maintenance of roundabouts in accordance with roundabout sponsorship arrangements	Director Highways & Transport Assistant Director - Highway Operations & Infrastructure Highway Maintenance Manager
EAI46	Highways and Transport	In consultation with the Cabinet Member for Highways, Transport and Flooding to determine	Director of Highways & Transport Assistant Director - Highway Operations & Infrastructure

No	Service area	FUNCTIONS DELEGATED	TITLE OF POSTHOLDER
<b>Where a highways decision is delegated to an officer in consultation with the divisional member and there is disagreement on the proposed outcome this will be escalated to the Cabinet Member for decision</b>			
		the final programme of roads included in the Council's part-night lighting policy and to vary the road categories and future timings of part-night lighting where assessed to be safe to do so	

**Key to abbreviations:**

EPA - Environmental Protection Act 1990

TCPA - Town & Country Planning Act 1990 (as amended)

No	Service area	FUNCTIONS DELEGATED	TITLE OF POSTHOLDER
EAI47	Planning & Placemaking	Where fewer than 5 objections have been received and no request has been made by the local member or a member of the Planning & Regulatory Committee for the application to be determined by that Committee, to determine planning applications for minerals, waste development and County Council development which comply with the development plan and national policies	Director Planning & Placemaking Planning Group Manager Planning Development Manager Planning Development Team Leader Principal Planning Officer
EAI48	Planning & Placemaking	Where fewer than 5 objections have been received and no request has been made by the local member or a member of the Planning & Regulatory Committee for the	Director Planning & Placemaking Planning Group Manager Planning Development Manager Planning Development Team Leader

		application to be determined by that Committee, and after consultation with the Chairman or, in his/her absence, Vice-Chairman of the Planning & Regulatory Committee, to determine planning applications for minerals, waste development and County Council development which do not comply with the development plan and national policies	Principal Planning Officer
EAI49	Planning & Placemaking  Environment	To authorise representation of the Council at Public Inquiries	Director Planning & Placemaking Planning Group Manager Natural Capital Group Manager Access Team Manager Strategic Network Resilience Manager Flood Risk Planning and Consenting Team Leader

***EAI 50 and EAI 51 deleted on 9 July 2024***

EAI52	Planning & Placemaking	To determine all details pursuant applications (applications relating to a previously granted permission) irrespective of the number of objections unless a request has been made by the local member or a member of the Planning & Regulatory Committee for the application to be determined by that Committee	Director Planning & Placemaking Planning Group Manager Planning Development Manager Planning Development Team Leader
EAI53	Planning & Placemaking	i) To determine whether county development applications and minerals and waste applications constitute a	Director Planning & Placemaking Planning Group Manager Planning Development Manager

		<p>‘non material amendment’ within section 96A of the TCPA, and</p> <p>ii) To determine such applications, irrespective of the number of objections, unless a request has been made by the local member or a member of the Planning &amp; Regulatory Committee for the application to be determined by that Committee.</p>	Planning Development Team Leader
EAI54	Planning & Placemaking	<p>a) To refer to the appropriate Borough/District Council to determine applications for Listed Building Consent on County Council applications where no objection has been received from the bodies required to be notified under Article 13 (2A) of The Planning (Listed Buildings and Conservation Area) Regulations 2015</p> <p>b) To give the County Planning Authority’s views on County Council applications for Listed Building Consent and Conservation Area Consent for demolition of a building in a Conservation Area.</p> <p>c) Where the Secretary of State has granted Listed Building Consent or Conservation Area Consent subject to conditions requiring further details to be approved by the County Planning Authority, to determine applications submitted pursuant to those conditions</p>	<p>Director Planning &amp; Placemaking</p> <p>Planning Group Manager</p> <p>Planning Development Manager</p> <p>Planning Development Team Leader</p> <p>Historic Environment Planning Team Manager</p>
EAI55	Planning & Placemaking	To submit observations on behalf of the County Planning Authority in respect of	<p>Director Planning &amp; Placemaking</p> <p>Planning Group Manager</p>

		proposals for development by District Councils.	Planning Development Manager Planning Development Team Leader Historic Environment Planning Team Manager
EAI56	Planning & Placemaking	To respond to consultations by District and adjoining Planning Authorities on Local Plans and Neighbourhood Plans subject to prior consultation with the Cabinet Member for Environment and Transport.	Spatial Planning and Policy Manager
EAI57	Planning & Placemaking	To determine whether any powers in S 324 of the TCPA should be exercised.	Director Planning & Placemaking Planning Group Manager Planning Development Manager
EAI58	Planning & Placemaking	To authorise any person to enter any land pursuant to Section 196B of the TCPA.	Director Planning & Placemaking Planning Group Manager Planning Development Manager Planning Development Team Leader Planning Enforcement Team Leader
EAI59	Planning & Placemaking	To determine whether any powers in S196A of the TCPA should be exercised.	Director Planning & Placemaking Planning Group Manager Planning Development Manager Planning Development Team Leader Planning Enforcement Team Leader
EAI60	Planning & Placemaking	To instruct the Director of Law & Governance to initiate the following legal proceedings where appropriate: (a) Applications for injunctions under the TCPA Section 187B	Director Planning & Placemaking Planning Group Manager Planning Development Manager Planning Development Team Leader Planning Enforcement Team Leader

		(b) Prosecutions arising from failure to comply with an Enforcement Notice, Breach of Condition Notice, Planning Contravention Notice, Notice requiring information under the TCPA Section 330, Temporary Stop Notice or Stop Notice	
EAI61	Planning & Placemaking	To determine not to initiate enforcement action under TCPA Act Section 172 in the case of unauthorised minerals or waste related development irrespective of the requirement for an environmental impact assessment.	Director Planning & Placemaking Planning Group Manager Planning Development Manager Planning Development Team Leader Planning Enforcement Team Leader
EAI61A	Planning & Placemaking	To take enforcement action, issue and serve the following notices where appropriate: (a) Enforcement Notices under the TCPA Section 172 (b) Stop Notices under the TCPA Section 183 (c) Temporary Stop Notices under the TCPA Section 171E (d) Breach of Conditions Notices under the TCPA Section 187A (e) Planning Contravention Notices under the TCPA 171C (f) Notices requiring information under the TCPA Section 330 (g) Apply for a Planning Enforcement Orders under the TCPA Section 171BA	Director of Law & Governance Director Planning & Placemaking Planning Group Manager Planning Development Manager Planning Development Team Leader Planning Enforcement Team Leader

		(h) Enforcement Warning Notices under the TCPA Section 172ZA	
EAI62	Planning & Placemaking	To negotiate and monitor a scheme of remediation in relation to waste related development where the powers contained in EAI63 above have been exercised.	Director Planning & Placemaking Planning Group Manager Planning Development Manager Planning Development Team Leader
<b><i>EAI 63 deleted on 9 July 2024</i></b>			

EAI64	Planning & Placemaking	<p>Under the Town and Country Planning (Environmental Impact Assessment) Regulations 2017 (or where relevant the appropriate predecessor regulations) to:</p> <p>(a) Adopt and issue screening opinions in response to requests made under Regulation 6.</p> <p>(b) Adopt and issue screening opinions under Regulation 8, where a submitted application is not accompanied by an Environmental Statement but falls within the scope of Schedule 2 of the Regulations.</p> <p>(c) Adopt screening opinions under Regulation 37(b) prior to the issue of an enforcement notice.</p> <p>(d) Adopt and issue scoping opinions in response to requests made under Regulation 15, and respond to consultations made under Regulation 15 by the district or borough councils, or by adjoining Planning Authorities.</p> <p>(e) Ascertain the adequacy of any Environmental Statement submitted to the County Council, and where necessary request further information from the applicant under Regulation 25 (or where relevant the appropriate predecessor regulations).</p>	<p>Director Planning &amp; Placemaking          Planning Group Manager          Planning Development Manager          Planning Development Team Leader          Natural Environment &amp; Assessment Team Manager          Strategic Network Resilience Manager          Flood Risk Planning and Consenting Team Leader</p>
EAI65	Planning & Placemaking	Under the Conservation of Habitats & Species Regulations 2017 to make	<p>Director Planning &amp; Placemaking          Planning Group Manager          Planning Development Manager</p>



		determinations and take actions in accordance with the requirements of: (a) Regulation 63 (assessment of implications for European Sites), Regulation 70 (grant of planning permission), and Regulation 105 (land use plans); (b) Regulation 65 (review of existing consents) and Regulation 71 (planning permission: duty to review); and (c) Regulation 75 (general development orders) and Regulation 77 (general development orders: approval of local planning authority).	Planning Development Team Leader Natural Environment & Assessment Team Manager
EAI66	Planning & Placemaking	To respond to consultations in respect of Mineral Consultation Areas.	Director Planning & Placemaking Planning Group Manager Planning Development Manager Minerals and Waste Policy Team Manager
EAI67	Planning & Placemaking	To respond to consultations by adjoining Planning Authorities on applications for mineral working and waste disposal.	Director Planning & Placemaking Planning Group Manager Planning Development Manager Planning Development Team Leader Historic Environment Planning Team Manager Natural Environment & Assessment Team Manager
EAI68	Planning & Placemaking	To respond to consultations by adjoining Planning Authorities on minerals and waste disposal plans.	Director Planning & Placemaking Planning Group Manager Planning Development Manager Minerals and Waste Policy Team Manager Historic Environment Planning Team Manager Natural Environment & Assessment Team Manager

EAI69	Planning & Placemaking	To determine applications under Part 17 of the Town & Country Planning (General Permitted Development) (England) Order 2015 SI 2015 No. 596 (or any re-enactment of the provisions of that Order) in respect of mining and mineral exploration.	Director Planning & Placemaking Planning Group Manager Planning Development Manager Planning Development Team Leader
EAI70	Planning & Placemaking	<p>a) The making of a Direction under Article 5 of the Town &amp; Country Planning (General Permitted Development) (England) Order 2015 SI 2015 No. 596 (or any re-enactment of that Article)</p> <p>b) The cancellation or variation of a Direction issued by the Mineral Planning Authority by a subsequent Direction under Article 6 of the Town &amp; Country Planning (General Permitted Development) (England) Order 2015 SI 2015 No. 596 (or any re-enactment of that Article)</p>	Director Planning & Placemaking Planning Group Manager Planning Development Manager Planning Development Team Leader
EAI71	Planning & Placemaking	To determine applications for Certificates of Lawful Use or Development or proposed Use or Development in respect of specified County Matters under SS 191 & 192 of the TCPA, and with the Director of Law & Governance to revoke Certificates pursuant to Section 193 of the TCPA.	Director Planning & Placemaking Planning Group Manager Planning Development Manager Planning Development Team Leader
EAI72	Planning & Placemaking	To respond to consultations by the Environment Agency under Schedule 5, Part 1, paragraph 6 of the Environmental	Director Planning & Placemaking Planning Group Manager Planning Development Manager

		Permitting (England and Wales) Regulations 2010.	Planning Development Team Leader Strategic Network Resilience Manager Flood Risk Planning and Consenting Team leader
EAI73	Planning & Placemaking	To respond to consultations and to submit observations on mixed-use development proposals involving minerals and waste related activities which are to be determined by the District Councils.	Director Planning & Placemaking Planning Group Manager Planning Development Manager Planning Development Team Leader Minerals and Waste Policy Team Manager
EAI74	Planning & Placemaking	To determine applications for hazardous substances consent under the Planning (Hazardous Substances) Act 1990 as amended by the Environmental Protection Act 1990, the Planning and Compensation Act 1991 and the Radioactive Substances Act 1993.	Director Planning & Placemaking Planning Group Manager Planning Development Manager Planning Development Team Leader
EAI75	Planning & Placemaking	To determine whether a proposal constitutes permitted development under any part other than Part 17 of Schedule 2 of the Town and Country Planning (General Permitted Development) Order 2015 SI 2015 No. 596.	Director Planning & Placemaking Planning Group Manager Planning Development Manager Planning Development Team Leader
EAI76	Planning & Placemaking	To determine an application for postponement or a request for a minor extension of time for the submission of new conditions in the case of the first, second on subsequent Periodic Review Date of Mineral Planning Permissions pursuant to the Environment Act 1995.	Director Planning & Placemaking Planning Group Manager Planning Development Manager Planning Development Team Leader

EAI77	Planning & Placemaking	To instruct the Director of Law & Governance to issue and serve: (a) Revocation Orders under S97 of the Town and Country Planning Act 1990 (b) Modification Orders under S97 of the Town and Country Planning Act 1990 (c) Prohibition Orders under paragraph 3 of Schedule 9 of the Town and Country Planning Act 1990 (d) Suspension Orders under paragraphs 5 and 6 of Schedule 9 of the Town and Country Planning Act 1990	Director Planning & Placemaking Planning Group Manager Planning Development Manager
EAI78	Planning & Placemaking	To determine, in consultation with the Chairman of the Planning and Regulatory Committee where appropriate, whether to issue a planning decision notice or to refer a planning application back to the Planning and Regulatory Committee where a delay has occurred in the issue of a planning decision following a delegated decision by officers or resolution to grant by Members of the Planning and Regulatory Committee	Director Planning & Placemaking Planning Group Manager Planning Development Manager Planning Development Team Leader
EAI79	Planning & Placemaking	To place on the appropriate part of the statutory Planning Register particulars of the suspension of minerals development under Regulation 49(4) of the Town and Country Planning (Environmental Impact Assessment) Regulations 2011	Director Planning & Placemaking Planning Group Manager Planning Development Manager Planning Development Team Leader

EAI80	Planning & Placemaking	To serve notices under Schedules 13 and 14 of the Environment Act 1995 for the Review of Mineral Planning Permissions.	Director Planning & Placemaking Planning Group Manager Planning Development Manager Planning Development Team Leader
EAI81	Planning & Placemaking	To make minor amendments/additional modifications, such as corrections, updating and re-wording/rearranging, to development plan documents through the public examination process.	Director Planning & Placemaking Planning Group Manager Planning Development Manager Minerals and Waste Policy Team Manager
EAI82	Planning & Placemaking	To request, with the agreement of the Cabinet Member for Transport and Environment, the Inspector to recommend "main modifications" that go to the soundness of development plan documents being taken through the public examination process.	Director Planning & Placemaking Planning Group Manager Planning Development Manager Minerals and Waste Policy Team Manager
EAI83	Planning & Placemaking Environment	To serve notices and take any other necessary action under the Highways Act 1980 and the New Roads and Street Works Act 1991.	Director Planning & Placemaking Planning Group Manager Transport Development Planning Manager Transport Development Planning South Team Manager Transport Development Planning North Team Manager Transport Development Planning Technical Team Manager Natural Capital Group Manager Access Team Manager Senior Countryside Access Officer, (Maintenance & Enforcement) Senior Countryside Access Officer, (Legal Definition)

EAI84	Planning & Placemaking	<p>1 a) To enter into, and amend if necessary, Legal Agreements with developers in order to secure the carrying out by them of works within highway boundaries in connection with development proposals and to enter into arrangements with developers whereby they make financial contributions towards County Council transportation initiatives and schemes; b) the adoption of new housing estate roads, and other areas of public utility as highways maintainable at the public expense when the work of making up has been satisfactorily completed.</p> <p>(2) Authorisation of the advertising, drafting and final implementation of those development related legal orders that need to be created or modified to facilitate development proposals in consultation with the divisional Member and Cabinet Member.</p>	<p>Director Planning &amp; Placemaking  Planning Group Manager  Transport Development Planning Manager  Transport Development Planning South Team Manager  Transport Development Planning North Team Manager  Transport Development Planning Technical Team Manager</p>
EAI85	Planning & Placemaking	<p>To grant licences for the construction of buildings over highways in accordance with Section 177 of the Highways Act 1980.</p>	<p>Director Planning &amp; Placemaking  Planning Group Manager  Transport Development Planning Manager  Transport Development Planning South Team Manager  Transport Development Planning North Team Manager  Transport Development Planning Technical Team Manager</p>

EAI86	Environment Planning & Placemaking	To grant consents for the placing of rails, beams, etc. over highways in accordance with Section 178 of the Highways Act 1980 or where the consent involves a structure.	Director Planning & Placemaking Planning Group Manager Transport Development Planning Manager Transport Development Planning South Team Manager Transport Development Planning North Team Manager Transport Development Planning Technical Team Manager Environment Delivery Group Manager Countryside Access & Operations Manager
EAI87	Planning & Placemaking	To make objection to applications in respect of Goods Vehicle Operators Licences under the Statutory powers contained within the Goods Vehicle (Licensing of Operators) Act 1995.	Director Planning & Placemaking Planning Group Manager Transport Development Planning Manager Transport Development Planning South Team Manager Transport Development Planning North Team Manager Transport Development Planning Technical Team Manager
EAI88	Planning & Placemaking	To authorise the acceptance of the free dedication of land for highway purposes and the payment of agreed legal and surveyors charges.	Director Planning & Placemaking Planning Group Manager Transport Development Planning Manager Transport Development Planning South Team Manager Transport Development Planning North Team Manager Transport Development Planning Technical Team Manager
EAI89	Planning & Placemaking Environment	To issue recommendations in appropriate cases on behalf of the local Highway Authority to a local planning authority, restricting the grant of planning permission and to make representations to such	Director Planning & Placemaking Planning Group Manager Transport Development Planning Manager Transport Development Planning South Team Manager Transport Development Planning North Team Manager

		authority in other cases where he considers it necessary.	Transport Development Planning Technical Team Manager Natural Capital Group Manager Access Team Manager Senior Countryside Access Officer, (Maintenance & Enforcement) Senior Countryside Access Officer, (Legal Definition)
EAI90	Planning & Placemaking	To approve or consent to action which a District Council proposed to make under the terms of their agency Agreement or otherwise in those cases where prior approval or comment to the County Council is required.	Director Planning & Placemaking
EAI91	Planning & Placemaking	To determine applications for Ordinary Watercourse Consent under Section 23 of the Land Drainage Act 1991 (as amended)	Director Planning & Placemaking Planning Group Manager Transport Development Planning Manager Transport Development Planning South Team Manager Transport Development Planning North Team Manager Transport Development Planning Technical Team Manager Strategic Network Resilience Manager Flood Risk Infrastructure and Programming Team Leader Flood and Climate Resilience Specialist Flood Risk Management Strategy & Partnerships Team Leader Flood Risk Planning and Consenting Team Leader
EAI92	Planning & Placemaking	In relation to EAI91, to instruct the Director of Law & Governance to issue and serve: a) Advisory letters b) Warning letters	Director Planning & Placemaking Planning Group Manager Transport Development Planning Manager Transport Development Planning South Team Manager Transport Development Planning North Team Manager



		<p>c) Notices to enforce/prohibit/ carry out works</p> <p>d) To instruct the Director of Law &amp; Governance to undertake prosecutions arising from failure to comply with a), b), and c) above</p>	<p>Transport Development Planning Technical Team Manager</p> <p>Network &amp; Asset Management Group Manager</p> <p>Strategic Network Resilience Manager</p> <p>Flood Risk Asset Management Strategy &amp; Partnerships Team Leader</p> <p>Flood Risk Infrastructure and Programming Team Leader</p> <p>Flood risk Planning and Consenting Team Leader</p>
EAI93	<p>Planning &amp; Placemaking</p> <p>Environment</p>	To exercise the powers of the Access Authority under Sections 18, 19, 35, 36 and 37 of the Countryside and Rights of Way Act 2000.	<p>Natural Capital Group Manager</p> <p>Access Team Manager</p> <p>Senior Countryside Access Officer, (Maintenance &amp; Enforcement)</p> <p>Senior Countryside Access Officer, (Legal Definition)</p>
EAI94	<p>Planning &amp; Placemaking</p> <p>Environment</p>	To exercise the powers under Rights of Way Act 1990.	<p>Natural Capital Group Manager</p> <p>Access Team Manager</p> <p>Senior Countryside Access Officer (Maintenance &amp; Enforcement)</p>
EAI95	<p>Planning &amp; Placemaking</p> <p>Environment</p>	<p>To process all Public Rights of Way Orders under the Highways Act 1980, Cycle Tracks Act 1984, Wildlife &amp; Countryside Act 1981, Town and Country Planning Act 1990 and Countryside and Rights of Way Act 2000 and make and confirm such orders where no objection has been maintained or compensation is payable. To proceed to written representations, hearing or Inquiry where objections are maintained after an Order is made.</p> <p>Where no significant objection has been received or compensation payable (Policy</p>	<p>Director Highways &amp; Transport</p> <p>Director Environment</p> <p>Natural Capital Group Manager</p> <p>Access Team Manager</p> <p>Senior Countryside Access Officer (Legal Definition)</p>

		2/2006) and after consultation with the local member and Director of Law & Governance, to process all Public Rights of Way Orders made under the Highways Act 1980, the Wildlife & Countryside Act 1981, Cycle Tracks Act 1984, Town and Country Planning Act 1990 and the Countryside and Rights of Way Act 2000, which comply with national legislation and county policy. To proceed to Inquiry where objections are maintained.	
EAI96	Planning & Placemaking  Environment	To exercise the powers under the National Parks and Access to the Countryside Act 1949 for the removal of false or misleading notices from rights of way.	Natural Capital Group Manager Access Team Manager Senior Countryside Access Officer, (Maintenance & Enforcement)
EAI97	Planning & Placemaking  Environment	To give the views of the Highway Authority on proposals for the diversion, creation and extinguishment of rights of way.	Natural Capital Group Manager Access Team Manager Senior Countryside Access Officer (Legal Definition)
EAI98	Planning & Placemaking  Environment	To authorise the erection of stiles or gates on public paths	Natural Capital Group Manager Access Team Manager Senior Countryside Access Officer (Maintenance & Enforcement)
EAI99	Planning & Placemaking	To agree the annual Local Aggregates Assessment (LAA) after taking the advice of the South East England Aggregates Working Party (SEEAWP) into account and	Director Planning & Placemaking Planning Group Manager Minerals and Waste Policy Team Manager

		in consultation with the Cabinet Member for Transport and Environment.	
EAI100	Planning & Placemaking	To represent the County Council on the South East England Aggregates Working Party (SEEAWP) and in particular with regard to its role of monitoring the operation of the Managed Aggregate Supply System.	Director Planning & Placemaking Planning Group Manager Minerals and Waste Policy Team Manager
EAI101	Planning & Placemaking	To authorise the adoption of roads, forecourts and other made-up areas as highway maintainable at the public expense	Director Planning & Placemaking Planning Group Manager Transport Development Planning Manager Transport Development Planning South Team Manager Transport Development Planning North Team Manager Transport Development Planning Technical Team Manager
EAI102	Planning & Placemaking	To manage a Historic Environment Record for Surrey.	Historic Environment Planning Manager
EAI103	Planning & Placemaking	To determine the appropriate location for any archaeological material recovered from SCC owned sites and property and authorise its transfer.	Planning Group Manager Historic Environment Planning Manager
EAI104	Environment	To carry out actions listed in annual European and Economic Development Action Plans as approved annually by the Cabinet.	Executive Director for Environment Transport & Infrastructure Environment Director Resources and Circular Economy Group Manager

EAI105	Waste Management	Under Section 63A of the Environmental Protection Act 1990, to arrange for or contribute towards the expense of doing anything which is necessary or expedient for the purpose of minimising controlled waste generated within Surrey.	Environment Director Resource and Circular Economy Group Manager
EAI106	Waste Management	Under Section 3 of the Refuse Disposal Amenity Act 1978, to make arrangements with District Councils for the receipt and disposal of abandoned vehicles, including arrangement for the sharing of any expenses incurred or sums received as may be agreed between the District Council and the County Council, or in default or agreement, as may be determined by arbitration.	Environment Director Resource and Circular Economy Group Manager Waste Contract Manager
EAI107	Waste Management	Under Section 4 of the Refuse Disposal Amenity Act 1978, to dispose of any vehicle in the County Council's custody, to serve notices on vehicle owners and to recover costs in accordance with the prescribed regulations.	Environment Director Resource and Circular Economy Group Manager Waste Contract Manager
EAI108	Waste Management	Under Section 5 of the Refuse Disposal Amenity Act 1978, to recover prescribed charges for removal, storage and disposal of abandoned vehicles.	Environment Director Resource and Circular Economy Group Manager Waste Contract Manager
EAI109	Waste Management	Under Section 52(3) of the Environmental Protection Act 1990, to determine to which third party organisations recycling credit payments should be made.	Environment Director Resource and Circular Economy Group Manager Waste Contract Manager

EAI110	Waste Management	Under Section 51 of the Environmental Protection Act 1990, exercise the duties of the Waste Disposal Authority, including giving direction to Waste Collection Authorities under S51 (4) and S51(4A, 4B, 4C and 4D)	Environment Director Resource and Circular Economy Group Manager Waste Contract Manager
EAI111	Planning & Placemaking	To respond on behalf of the County Council as a statutory consultee pursuant to Schedule 1 of the Infrastructure Planning (Applications: Prescribed Forms and Procedure) Regulations 2009, with representations in respect of applications for Development Consent Orders to undertake Nationally Significant Infrastructure Projects under the Planning Act 2008.	Executive Director Environment, Transport & Infrastructure Director Planning & Placemaking Planning Group Manager
EAI112	Planning & Placemaking	To authorise representation of the Council and to participate in the Development Consent Order Examination process.	Executive Director Environment, Transport & Infrastructure Director Planning & Placemaking Planning Group Manager
EAI113	Planning & Placemaking	To enter into, and amend if necessary, any Legal Agreements with the promoters of Development Consent Orders in respect of County owned land, works within highway boundaries, public rights of way and any other relevant matters.	Executive Director Environment, Transport & Infrastructure Director Planning & Placemaking Planning Group Manager
EAI114	Planning & Placemaking	To respond on behalf of the County Council to consultations by the promoters of	Director Planning & Placemaking Planning Group Manager Spatial Planning & Policy Manager

		Development Consent Orders where Surrey is an adjoining authority.	
EAI115	Planning & Placemaking	Under the Infrastructure Planning (EIA) Regulations 2017 make representations to consultations on the proposed scope and content of Environmental Statements submitted in support of Development Consent Orders.	Director Planning & Placemaking Planning Group Manager Planning Development Manager
EAI116	Planning & Placemaking	To enter into Planning Performance Agreements with the promoters of Development Consent Orders and applicants for planning permission.	Director Planning & Placemaking Planning Group Manager Planning Development Manager
EAI117	Planning & Placemaking	To respond on behalf of the County Council as Lead Local Flood Authority as a statutory consultee pursuant to Article 18 Part 4 / Schedule 4 (ze) of the Town and Country Planning (Development Management Procedure) (England) Order 2015, with representations on applications for Major Development with surface water drainage.	Executive Director Environment, Transport & Infrastructure Director Highways & Transport Strategic Network Resilience Manager Flood Risk Asset Management Strategy & Partnerships Team Leader Flood Risk and Infrastructure and Programming Team Leader Flood Risk Planning and Consenting Team Leader Flood & Climate Resilience Specialist Senior Flood and Climate Resilience Officer
EAI118	Planning & Placemaking	To instruct the Director of Law and Governance to issue and serve: notices under s23 and s25 Land Drainage Act 2010.	Director – Environment Strategic Network Resilience Manager Flood Risk Asset, Planning & Programming Team Leader Flood Risk Management Strategy & Partnerships Team Leader

EAI119	Highways & Transport	To enter into 'Town Centre Highway Management Agreements' with district/borough councils.	Director - Highways & Transport (in consultation with the Cabinet Member for Highways, Transport & Economic Growth)
EAI120	Highways & Transport	<p>To exercise the decision making of the Infrastructure Board on the following matters:</p> <ul style="list-style-type: none"> <li>• To give managerial control approval for any infrastructure capital scheme up to £1,000,000 in total value already approved by Cabinet in the MTFP, but still subject to final business case approval</li> <li>• To approve budgets up to £250,000 for new infrastructure capital schemes not specifically approved by Cabinet but which fall within the approved capital programme budget (e.g. schemes within a programme budget)</li> <li>• To agree variations in the agreed budgets for infrastructure capital schemes (no matter how originally approved) of up to 10% of total budget, to a maximum of £250,000</li> </ul>	<p>Director Highways &amp; Transport  Director Infrastructure and Major Projects  Strategic Finance Business Partner - ETI</p>

EAI121	Environment	To authorise applications under the Reservoirs Act, Water Acts and Environmental Permitting Regulations in relation to the exercise of the functions of Navigation Authority in maintaining and managing the Basingstoke Canal.	Executive Director - Environment Transport & Infrastructure Director - Environment Natural Capital Group Manager Strategic Manager Basingstoke Canal
EAI122	Environment	To take action in relation to enforcing the bylaws made by the Council in respect of the Basingstoke Canal.	Executive Director - Environment Transport & Infrastructure Director - Environment Natural Capital Group Manager Strategic Manager Basingstoke Canal BCA Canal Manager BCA Visitor Services Manager BCA Senior Ranger
EAI123	Flood and Climate Resilience	To instruct the Director or Law and Governance to issue and serve: notices under s25 Land Drainage Act 1991	Strategic Network Resilience Manager Highway Maintenance Manager Flood Risk Asset Management Strategy & Partnerships Team Leader Flood Risk and Infrastructure Programming Team Leader Flood Risk Planning Consenting Team Leader Flood and Climate Resilience Specialist Highway Enforcement Manager
EAI124	Flood and Climate Resilience	To instruct the Director or Law and Governance to issue and serve: notices under s21 Land Drainage Act 1991	Strategic Network Resilience Manager Flood Risk Asset Management Strategy & Partnerships Team Leader Flood Risk and Infrastructure Programming Team Leader Flood Risk Planning Consenting Team Leader Flood and Climate Resilience Specialist



EAI125	Flood and Climate Resilience	<p>To prepare:</p> <ul style="list-style-type: none"> <li>• Flood Risk Management Plans</li> <li>• Preliminary Flood Risk assessments</li> <li>• Flood Hazard Maps and Flood Risk Maps</li> </ul> <p>For the Environment Agency to review and publish, under Flood Risk Regulations Parts 2,3 and 4 of the Flood Risk Regulations 2009.</p>	<p>Strategic Network Resilience Manager  Flood Risk Asset Management Strategy &amp; Partnerships Team Leader  Flood Risk and Infrastructure Programming Team Leader  Flood Risk Planning and Consenting Team Leader</p>
EAI126	Flood and Climate Resilience	<p>In consultation with the flood risk partnership board and Cabinet Member for environment and Director – Environment, Authority to develop, maintain, apply and monitor a strategy for local flood risk management in Surrey.</p>	<p>Strategic Network Resilience Manager  Flood Risk Management Strategy and Partnerships Team leader</p>
EAI127	Flood and Climate Resilience	<p>To instruct officers or consultants to carry out investigations and publish the results under Section 19 of the Flood and Water Management Act 2010</p>	<p>Strategic Network Resilience Manager  Flood Risk Asset Management Strategy &amp; Partnerships Team Leader  Flood Risk and Infrastructure Programming Team Leader  Flood Risk Planning and Consenting Team Leader</p>

No	Service area	FUNCTIONS DELEGATED	TITLE OF POSTHOLDER
EAI128	Highways and Transport	<p>The allocation and management of highway capital and revenue budgets assigned to a Divisional member for minor highway</p>	<p>Director Highways &amp; Transport  Assistant Director - Highway Operations &amp; Infrastructure Engagement &amp; Commissioning Manager</p>

No	Service area	FUNCTIONS DELEGATED	TITLE OF POSTHOLDER
		improvements and highways maintenance, including the scope to use a proportion of either budget to facilitate local initiatives in consultation with the divisional member	Highways Maintenance Manager
EAI129	Highways and Transport	Reviewing on-street parking management, including local parking charges where appropriate and to approve the statutory advertisement of Traffic Regulation Orders relating to on-street parking controls and consideration of any objections, in consultation with the Divisional Member	Director Highways & Transport Assistant Director - Highway Operations & Infrastructure Engagement & Commissioning Manager Parking & Traffic Enforcement Manager
EAI130	Highways and Transport	To agree local speed limits on County Council roads within their area and to approve the statutory advertisement of speed limit orders and consideration of objections taking into account the advice of Surrey Police and with regard to the County Council speed limit policy in consultation with the Divisional Member	Director Highways & Transport Assistant Director - Highway Operations & Infrastructure Engagement & Commissioning Manager
EAI131	Highways and Transport	To approve the statutory advertisement of all legal orders or appropriate notifications relating to highway schemes and consideration of objections in consultation with the Divisional Member	Director Highways & Transport Assistant Director - Operations & Infrastructure Engagement & Commissioning Manager Transport Development Planning Manager Natural Capital Group Manager Access Team Manager Senior Countryside Access Officer, Legal Definition

No	Service area	FUNCTIONS DELEGATED	TITLE OF POSTHOLDER
EAI132	Highways and Transport	Consider applications for stopping up a highway under section 116 of the Highways Act 1980 when, following consent of any relevant borough/district/parish council, unresolved objections have been received during the period of statutory public advertisement, and to decide whether the application should proceed to the Magistrates' Court in consultation with the Divisional Member and in line with the "Removal of Public Rights over Roads and Highways Land" policy (2010)	Director Highways & Transport Highway Operations & Infrastructure Group Manager Engagement & Commissioning Manager Highways Technical Support & Communication Manager Highways Information Team Manager
EAI133	Highways and Transport	To approve non-executive functions relating to public rights of way (PRoW) set out in the Local Authorities (Functions and Responsibilities) (England) Regulations 2000, as amended, in consultation with the relevant local divisional Member/s, with the exception of the following: <ul style="list-style-type: none"> <li>i) Traffic Regulation Orders or PRoW on SCC-owned land;</li> <li>ii) Traffic Regulation Orders or PRoW on land relating to a planning application;</li> <li>iii) Where the officer and divisional Member/s are not in agreement, the officer or divisional Member/s must refer the decision to the Planning &amp; Regulatory Committee.</li> </ul>	Director Highways & Transport Natural Capital Group Manager Access Team Manager Senior Countryside Access Officer, (Maintenance & Enforcement) Senior Countryside Access Officer, (Legal Definition)

No	Service area	FUNCTIONS DELEGATED	TITLE OF POSTHOLDER
EAI134	Highways and Transport	To exercise all the functions and duties of the Council in pursuance of S115 of the Environment Act 2021 (removal of Urban Street Trees) or any statutory modification or re-enactment thereof, in consultation with the Divisional Member.	Director of Highways & Transport Assistant Director of Highways Operations & Infrastructure Highway Maintenance Manager Arboricultural Team Manager